1. CALL TO ORDER: ITU President, Marisol Casado (IOC) called the XXVII Congress to order at 11:15 a.m., with the following Executive Board members present:

- **PRESIDENT:** Marisol Casado (IOC), ESP
- **SECRETARY GENERAL:** Loreen Barnett, CAN
- **VICE PRESIDENTS:**
  - Dr. Sarah Springman (CBE), GBR
  - Bill Walker, AUS
  - Antonio Alvarez, MEX
- **BOARD MEMBERS:**
  - Dr. Debbie Alexander, RSA
  - Ria Damgren, SWE
  - Ahmed Nasser, EGY
  - Shin Otsuka, JPN
- **ATHLETES’ REPRESENTATIVE:** Kris Gemmell, NZL
- **CONTINENTAL CONFEDERATION REPRESENTATIVES:**
  (see below 3.1 Roll Call of Members.)

2. APPROVAL OF THE AGENDA:

2.1 ITU Secretary General, Loreen Barnett asked Congress to propose an amendment to the Agenda. ITU Director General, Antonio F. Arimany explained that as we still have the Canadian entity and now the new entity in Switzerland, we need to ensure that we meet the requirement of holding an annual Congress of members in both entities. He noted the items on the agenda that would apply to both assemblies and those that would only apply to one of the entities the new Swiss entity or the Canadian ITU.

**MOTION:** Moved by Barry Siff, USA, seconded: Ola Silvdalh, Sweden, that the agenda be amended to accommodate the parallel agendas and meet the requirements of both the Canadian and the Swiss jurisdictions. **CARRIED:** Unanimously.

3. ROLL CALL OF MEMBERS:

3.1 ITU Credentials Committee chair, Sheila O Kelly announced the following members of ITU present and in good standing:

**CONTINENTAL CONFEDERATIONS MEMBERS**

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<td>OCEANIA: Terry Sheldrake</td>
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**NATIONAL FEDERATION (NF) MEMBERS**

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<td><strong>ARGENTINA:</strong> Gustavo Svane, Emiliano Ducatenseiller</td>
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<td><strong>ARUBA:</strong> Hensley Hamen, Daniel Gomez</td>
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<td><strong>AUSTRALIA:</strong> David Ferrier, Anne Gripper, Narelle Ferrier, Michael Haarsma</td>
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<td><strong>AUSTRIA:</strong> Herwig Grabner</td>
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<td><strong>BARBADOS:</strong> Derek Wilson</td>
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<td>Fernando Delgado, Freddie Sanchez</td>
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4. **WELCOME**: Marisol Casado, ITU President welcomed all ITU Members to a new annual Congress and past the floor to Triathlon Canada President, Luc Landriault who welcomed all National Federations delegates to Canada and the Edmonton TransCanada Corp., 2014 ITU World Triathlon Grand Final.

5. **ADMISSION OF NEW MEMBER NFS:**

5.1 Loreen Barnett reported that Bahrain had met all of the requirements for ITU membership and that the Executive Board had approved their acceptance. She asked Congress if there was any opposition to accept of Bahrain as a new ITU Member. No Opposition. Abbas Moosa Buhassan was added as a delegate with 1 vote.

5.2 Five African countries have their documents in place, but have not paid their affiliation fees for 2014. Botswana, Ghana, Ivory Coast, Guinea and Senegal were approved by the Executive Board for provisional status so they can benefit from ITU Development programmes, and will
have the opportunity to become full members at the 2015 Congress in Chicago, once they fulfill all ITU requirements, including paying the 2015 affiliation fees.

**APPOINTMENT OF THREE (3) SCRUTINEERS:**
5.3 It was agreed that Ola Silvdahl, SWE, Sam Wickramsinghe, SRI, and Allan Beckford, JAM would be the scrutineers for this Congress.

6. **APPOINTMENT OF THREE (3) TELLERS:**
6.1 It was agreed that Alicia Garcia, ESP, Bernard St. Jean, FRA and Jaime Cadaval, MEX would be the tellers for this Congress.

7. **MINUTES OF THE LAST CONGRESS:**
   **MOTION:** Moved Ola Silvdahl, SWE, Seconded Balwant Singh Kler, MAL, that the minutes of the 2013 Congress be approved. **CARRIED:** Unanimously

8. **REPORT OF THE AUDIT COMMITTEE:**
8.1 2013 Audited Financial Statements: Denis Jaeger, Chair ITU Audit Committee presented the report stating that the Committee believed that the PWC Audit of the 2013 Financial Statements was a fair reflection of the ITU financial situation. He further said that the Committee had no objection to the report on the budget and that the Committee had a few questions but got very satisfactory answers. The Committee has also recommended that ITU establish policies and procedures for the investment of ITU funds and for cheques that have not been presented for payment.
   **MOTION:** Luc Landriault, Canada, seconded Lochlann Walsh, Ireland that the report of the Audit Committee be approved. **CARRIED:** unanimously

8.2 Appointment of External Auditors: Denis Jaeger reported that three bids have been received with Price Waterhouse Cooper Switzerland being the most satisfactory. He also said that the Audit Committee recommended PWC be appointed to do the 2014 Audit.

   **DISCUSSION:**
   - Lochlann Walsh, Ireland said it is difficult to compare year-to-year and would appreciate more detail. Antonio F. Arimany noted that a two year comparison is normal and that this was already in the report. He also said that plans are in place to provide a better comparison. ITU would like to have formal documents in place to reflect the audit process. He will have the procedures that will improve these areas in place for 2015, as requested by the Audit Committee.
   **MOTION:** Moved Ola Silvadahl, SWE, seconded Martin Breedijk, NED, that PWC be approved as the External Auditor for the 2014 Financial Statements.
   **CARRIED:** unanimously

9. **ADOPTION OF THE FINANCIAL REPORT AND ANNUAL BUDGET:**
9.1 Bill Walker, Vice President Finance presented the Financial Report and Budget. He pointed out that although there were high overages in Administration this was still within the allowable
DISCUSSION:
- Ian Howard, GBR asked why there was such a large increase in ITU operations.
- Loreen Barnett responded saying this was largely due to the outcome of the 2012 Auckland Congress and the resolution from the Irish Federation requesting a review of internal operations of the organization with the pending retirement of herself from her role as Executive Director. An external agency was hired to perform a strategic review of operations and plan a renewed strategic direction for the organization structure. This included an extensive review with staff and the Executive Board, followed by a retreat for staff. There was also a number of activities to develop a new communication strategy and other structures within ITU, including the external search to hire the new Director General. It is the feeling of the Executive Board that this was money well spent.

MOTION: Moved Allan Beckford, JAM, Seconded Eugene Kraus, LUX that the 2014 Financial Report be approved.

Click here for the 2013 Audit Financial Statements


DISCUSSION:
- Jack Buckner, GBR asked for more information about the changes in the sponsorship revenue.
- Bill Walker responded that this is because revenue from Upsolut / WTS used to be a guaranteed annual fee which was credited to sponsorship. A similar amount will come into revenue but as an event fee per WTS event so no longer appears as sponsorship revenue. There is still a guarantee from Upsolut for organizing 5 WTS events till 2010, with the possibility for ITU to reduce the number of events to be organized by ITU.

MOTION: Moved by Toni Niiranen, FIN, Seconded Balwant Singh Kler, MAL that the 2015 Budget be approved.

CARRIED: unanimously

See Appendix A: 2015 Budget / 2014 Comparison

10. PRESIDENT’S REPORT:
10.1 ITU President Marisol Casado gave thanks to her team, ITU Executive Board and staff, which gave her the support to achieve so many things for ITU. She addressed ITU’s 5 core areas:
   a) Olympic & Paralympic Games -
   b) World Triathlon Series on 5 continents with a new agreement with Lagardere through to 2020,
   c) Core Business: event growth, Multisport Festival, New Anti-Doping Code
   d) Development: empowering Confederations, doubling financial support in 2013, NF Control of Spending,
   e) Organization: work with Vero Communications, Ironman relationship, Global Communication

Click here for full presentation.

DISCUSSION:
• Jake Buckner, GBR–Thanked Marisol for attending the Commonwealth Games where the Mixed Relay was so successful. He also said that if there is anything the NFs can do to support the profile of ITU within the Olympic movement to please let them know.

• Marisol responded saying how much she enjoyed the Glasgow Commonwealth Games and especially the Mixed Relay. She also said how much she enjoyed seeing the four flags being placed on the arms of the athletes on the continental teams in Nanjing. She stressed that women in our sport account for only 33% which is too low. She asked that everyone please support and encourage women in participation and leadership.

10.2 Secretary General / Director General Report: Loreen Barnett and Antonio F. Arimany reported on the annual outcomes of the organization.

    a) Admin, Legal and Finance: ITU HQ moved to Lausanne, Audit Review with PWC, Legal Services, New Lagardere Agreement until 2020.
    b) Anti-Doping: 50 Blood/56 urine on 61 athletes, Countries tested: 21, Focus on Intelligent testing and target testing. Revised WADA Code implementation in January 2015, Paratriathlon on testing plan.
    c) Television: 6 billion TV contacts expected, 31 international broadcasters.
    d) Communications – strategic communications specialists hired, 604 news articles written, 25 year anniversary book, media services at all major events.
    e) On-line & Webs.
    f) Social Media.
    g) On-line Media.
    h) National Federation Survey.
    i) Major Games: Glasgow Commonwealth Games and Nanjing Youth Olympic Games completed successfully. Asian, Pan-Am and European Games upcoming.
    j) Technical Operations: New major events in Cape Town, Chicago, China and Colombia, Major events in all 5 regions, 143 events in 2014
    k) Results and Entries: results updated immediately post-race, social media updates of results, automated rankings, Olympic simulation and statistics.
    l) Paratriathlon: 9 ITU Elite Paratriathlon events, 3 medal events for Rio 2016 confirmed, remaining medal events confirmed in October 2014, and reclassification of all athletes with new code.
    m) Development: Continental empowerment (Education), ITU Education online platform to reduce travel costs & carbon footprint…..always up to date, ITU scholarships

Click [here](#) for full report.

11. WTS GRAND FINAL 2015 CHICAGO:

11.1 Barry Siff, President USAT, Don Welsh, President and CEO of Choose Chicago and Rob Urbach, USAT CEO presented a video and provided a progress report on Chicago 2015 WTS GF:

    - - - - - - Congress Adjourned for Lunch hosted by Chicago 2015 from 1:15pm to 2:40pm - - - -

12. REPORTS FROM COMMITTEES AND COMMISSIONS:

12.1 Constitution Committee: Bernard Saint-Jean, Chair and Patrice Brunet, Secretary reported that the Committee has been working very effectively with monthly meetings via Skype. They successfully advised the Executive Board on the creation of a Disciplinary Panel. The resolution
on changes to the Constitution had three parts: one was accepted by the Executive Board and two were not accepted as proposed.

DISCUSSION:

- Ian Howard, GBR congratulated the committee for the success of their work as outlined in their extensive report. He asked for more information about why the Executive Board rejected the appointment of the 1st Vice President Executive Board based on most votes at Congress as opposed to President’s choice. He said that the process is unclear and that the recommendation may have boxed us in regarding our governance structure. Since we are an international organization we don’t want to be boxed in.
- Loreen Barnett responded that the Executive Board accepted the recommendation in principle, but felt that in future it might not work for ITU.

13. RESOLUTIONS FROM THE ITU EXECUTIVE BOARD: It was agreed to address the two resolutions from the Executive Board as both were outcomes of the Constitution Committee’s work:

RESOLUTION 1: Constitution Changes: Moved Executive Board, seconded Ola Silvadahl, SWE that the resolution be approved:

WHEREAS the ITU Executive Board and Congress requested the ITU Constitution Committee to review the ITU Constitution in a number of areas;

AND WHEREAS this work has been accomplished by the ITU Constitution Committee and approved by the ITU Executive Board;

THEREFORE BE IT RESOLVED that the amendments to the Constitution Committee as attached herein be approved.

DISCUSSION:

- Luc Landriault, CAN expressed a concern about the 1st Vice President being appointed by the President and wondered if small organizations like ITU with a small staff didn’t put too many responsibilities on the President. He suggested that an effective team needed strong links to the Executive Board and also requires a Vice President who has the highest regard by Congress.
- Derek Wilson, BAR agreed saying it should be the work of Congress to elect the 1st Vice President.
- Toni Niiranen, FIN explained a similar situation in Finland and felt there was no risk in allowing the President to appoint the 1st Vice President.

CARRIED: 2 Opposed

RESOLUTION 2. Disciplinary / Appeal Procedures. Moved ITU Executive Board, seconded Martin Breedijk, NED.

WHEREAS ITU is committed to adopt and implement principles of good governance throughout its organization;

AND WHEREAS it is in the best interest of the sport, its constituting bodies and members, to adopt and enforce disciplinary rules, a fair adjudication and an appeal system, by which such rules may be enforced;

THEREFORE BE IT RESOLVED that ITU propose, at next it’s 2015 Congress, a system where a comprehensive disciplinary body and appeal procedure would be created, with effect on: its
candidates for election, elected individuals, members, officials, athletes, committees and commissions.

CARRIED: Unanimously.

14. COMMITTEE AND COMMISSION REPORTS Continued.

14.1 Women’s Committee: Tomoko Wada, Chair, reported.

a) Several Skype Meetings.
b) Appointed Kathleen Smet to fill the vacancy and to give representation to Europe.
c) The “Terms of reference” have been updated, reviewed and modified.
d) Annual Award of Excellence: NF Presidents were asked to recognize the seriousness of the committee and provide an opportunity for leadership within all federations. The 2014 Award was presented to Vivian Williams of South Africa.
e) Women’s Committee Breakfast: Worked with the LOC to create an initiative to support Women Coaches and Athletes.
f) Worked with Ed Rice to create a video featuring women in ITU.
g) Two members of the Women’s Committee attended the 6th IWG Conference in Helsinki.

DISCUSSION:
- Marisol Casado and Sarah Springman both congratulated the Committee for the outcomes of their work in 2014.
- Sarah Springman clarified the appointment process and that Kathleen Smet’s appointment is only for one year and she does need to be elected by Congress in 2015. She also pointed out that there is work to be done by all of us, especially noting that the men to women ratio of Congress delegates was only 3.5:1.

14.2 Athletes Committee Report: Kris Gemmell, Chair, reported.

a) The Committee has reached the implementation phase of a working document for a renewed strategic strategy for the Athlete’s Committee. It is aligned with the new ITU Strategic Plan.
b) Working closely with IOC Liaison, Barbara Kendall, Kirsty Coventry.
c) Met with Elite Athletes in Cape Town with several good outcomes:
   - More direct communication between ITU and Elite Athletes.
   - Email alerts with a much longer lead time around key communication issues.
   - More engagement on specific ways Elite Athletes can help with LOC/sponsor needs.
d) Working closely with the Paratriathlon Committee.
e) Closely cooperating with the Sport Department on course design and safety issues. A special thank you to Gergely Markus, Sport Director and Thanos Nikopoulos, Sr. Manager of Technical Operations, for assisting in the development of this relations.

14.3 Coaches’ Committee: Philippe Fattori, Chair reported.

a) All members of the Committee are to be commended for their contribution.
b) 2 more members have been appointed to fill a vacancy and gender equity.
c) Have had positive input from the National Coaches Network. Still need more input from members on the field, with different profiles, from different regions, and with different opinions.
d) Achievements:
   - Focus on high performance.
Feedback on competition rules, calendar, qualification criteria.
Coaches Committee involved in different areas now, different commissions/panel.
Build network and share knowledge with sport scientists and the triathlon family.

e) Science and Triathlon: The conference will take place at the French National Institution of Sport (INSEP), November 2015, Paris, as approved by ITU Executive Board

14.4 Medical and Anti-Doping Committee: Sergio Migliorini, Chair reported.
a) A very professional process has been established to assign WTS and World Cup Medical Delegates, as well as for the Nanjing YOG and the Commonwealth Games.
b) Continually improving the safety and medical management of ITU Events.
c) Attended the IOC hosted IF’s Medical Commission Chairpersons meeting.
d) Attended the Conference – Prevention of hyperthermic illness
e) Environment Conditions – athletic health priority of the IOC
f) Extreme Environmental Laboratory Department of Sport and Exercise – research regarding effect of cold water on performance
g) FINA, IOC, ITU working together to examine water temperature/ rules
h) ITU SCD NF’s questionnaire
i) ITU – PHE
j) Close collaboration with ITU Anti-Doping – Leslie Buchanan
k) Cooperation with FINA & IOC

14.5 Paratriathlon Committee: Grant Darby, Chair reported.
a) 19 Classifiers have been certified, 9 ITU Elite events and 5 Continental Championships, 214 Paratriathletes have been classified, 232 Paratriathletes have ranking points, 284 athletes competing at the international level, 37 countries represented.
b) Introduced both open and elite World Championship events for the first time in Edmonton.
c) Introduced ‘Fair Start System’ in PT5
d) Evidence-based classification has been updated in the competition/classification rules.
   Classification is now taking place for visually impaired (VI) Paratriathletes.
e) Towards Rio 2016; - 3 medals currently accepted; seeking more categories
f) Next steps – final tweaking of Classification system, expansion of Fair Start, complete additional visually impaired research.
g) Continue to further develop evidence-based classification system for post-Rio.
h) Thanks to the committee, Executive Board Liaisons, ITU Staff reps, NFs developing Paratriathlon programmes.

14.6 Multi-Sport Committee: Eugene Kraus reported:
a) Primary Achievements – Aspirations: Active committee, Monthly meetings – via skype – two members inactive
b) Bid process for Multisport events until 2016 – list of events – bid locations
c) Targets for next season – 2017 Multi-sport Festival
d) Multi-sport strategic plan – committee aligned with ITU strategic plan

14.7 Technical Committee: Jaime Cadaval, Chair reported:
a) Acknowledge members of the committee
b) Projects achieved – supervise the application of the competition rules, prepare resolutions
c) Proposals for TD assignments,
d) Rule interpretation and exceptions
e) Monitoring TO’s
f) Updating/harmonizing the rules
Monthly skype meetings – two essential meetings or more.

Continuous work on rules, TD’s, TO’s, even organizers manual – updated edition,

14.8 WTS Commission: Sarah Springman, Chair and Antonio Armiany, Director General reported:

a) The Executive Board has approved the changes to the agreement with Lagardere to 2020. Antonio explained what changes mean regarding LOC, prize money, sponsorship money, ITU, etc.

b) Calendar for 2015 – will be announced Monday – pending confirmation of dates in a couple of locations.

c) Looking forward to a more stable situation with WTS this upcoming year – further information will be provided as plans are put in place.

15. OLYMPIC 2016 UPDATE: Gergely Markus, Sport Director reported that a representative of the Rio 2016 Organizing Committee were not able to come to Edmonton but he wants to provide a progress report on their behalf:

a) Executive Office, Volunteer Programme, Look of the Olympics are all in place.

b) Test events have been successfully conducted in Sailing with essential functional areas being tested.

c) Rychard Hryniewicz has been appointed as the Sport Manager for Triathlon and he was an Observer at the Commonwealth Games.

d) The key team has been appointed: Juliet Fahey, NZL and Enrique Quesada, ESP and Thanos Nikopoulos.

e) Cycling Course: good progress on a more challenge course in the city.

f) Schedule: Day 13 and Day 16 with estimated start time at 11:00 a.m. The men may be on Day 13 with the women on Day 16.

g) Test event: The ITU World Olympic qualifier with 3 direct quota and highest possible Olympic ranking points but no prize money and the date will be confirmed during the next days.

16. ITU DEVELOPMENT: Zita Csovelyak, Senior Manager Development and Paul Moss, ECoaching Platform reported on the innovations in ‘Developing High Quality Triathlon Coaches’:


a) Existing ITU Coaching Pathway and Observation.

b) Key points of New Pathway:
   - Align to International Coach education standard
   - Latest research and thinking in learning and development for coaches
   - More practical and feedback opportunities
   - Competency based qualifications
   - Education material presented in e-learning platform
   - Increase in role and responsibility for ITU facilitators
   - Paratriathlon embedded at all levels.

c) Participation Model and Coaching Roles: including key features & benefits, and timelines.
   - November 2014: Level 1 pilot course in Europe; December – upload all existing
   - 2015: Link for new platform/view of the webpage

See Appendix C: Development Presentation
17. RESOLUTIONS FROM MEMBER NFS

RESOLUTION 3. FROM TRIATHLON CANADA. Moved Luc Landriault, CAN, seconded Barry Siff, USA:

Whereas the Winter Triathlon format of “Snowshoe – Skate – X-Skate-Ski” is an exciting new event that has generated significant new interest and a growing level of participation;

And whereas several National Federation members of ITU are interested in hosting an event based on the new format;

And whereas the ITU Constitution Definitions state that “Related Multisports” are “those which are composed of three segments and at least two of the segments includes sports from the triathlon components.”

Therefore be it resolved that the words “unless otherwise approved by the ITU Executive Board.” be added to the end of the “Related Multisport” definition.

And further be it resolved that for the 2015 season, the Competition Rules for the new format be modified as used by the Quebec Triathlon Federation (provincial member of Triathlon Canada) as outlined below, to give the ITU Technical Committee and Sport Department time to establish the global rules in time for the 2016 season.

DISCUSSION:

- Loreen Barnett said the resolution had the support of the Executive Board but that the Technical Committee needed to be involved with the Quebec rules to ensure they aligned with existing Winter Triathlon rules. The technical Committee will present the final rules to the Executive Board in December for final approval.

CARRIED: Unanimously.

18. ELECTIONS:

18.1 Women’s Committee Vacancy: No nominations were received so the Executive Board will appoint an interim committee member until the next Congress.

19. Multisport Committee Vacancy: Loreen Barnett said that an error was made with the Call to Congress notification as an election for the vacancies on the Committee were not included. The Executive Board will appoint two interim committee members until the next Congress.

20. APPEALS: No appeals

21. ELECTION OF HONORARY MEMBER(s): None

22. OLD BUSINESS:

22.1 Future of the ITU Canada entity: Antonio F. Arimany reported that a full report, with recommendation, will be submitted to next year’s congress.

23. NEW BUSINESS:

23.1 VIP: Loreen Barnett announced that for the first time all Congress delegates will have full VIP accreditation. She thanked the Edmonton Organising Committee for making this a priority.
24. ADJOURNMENT:

24.1 Marisol Casado thanked everyone for making the journey to Edmonton and for the productive Congress. She encouraged everyone to take part in the Parade of Nations and Opening Ceremony, followed by a sit-down banquet at the Shaw Centre, and to enjoy all of the wonderful events taking place over the coming days. Congress adjourned at 4:40pm.