

Sustainability Commission Minutes – internal

Meeting: 14 February 2022

Approved 14 March 2022

Duration: via Zoom 00:53:00

Present

- Michelle Cooper (MC), AUS - Chair and Executive Board Representative
- Caroline Kennedy (CK), IRL – Deputy Chair
- Ben Cummings (BC), GBR
- Dag Oliver (DO), NOR
- Julie Duffus (JD), IOC
- Kristina Mena (KM), USA
- Non-Stanford (NS), GBR – Athletes’ Representative
- Ramon Marchan (RM), PHI
- Thanos Nikopoulos (TN), GRE - Staff Liaison
- Stefane Mauris (SM), SUI – World Triathlon Staff Liaison

Invited

- Antonio Arimany (AA), ESP - World Triathlon Secretary-General
- Pei Cheng Kang (PC), TPE - Staff

Absent

n/a

*For ease of minute taking only first names or initials of the members will be referred to in the minutes. You can see full names above.

Item	Discussion Items	Discussion	Actions
1	Welcome and introduction	<p>MC opened the 1st meeting of the revamped Sustainability Commission and its newly appointed members</p> <p>All members shortly introduced themselves</p> <p>AA highlighted the big expectation for the work of this commission. He highlighted some additional human resources that will work on sustainability initiatives.</p> <p>BC – Director of partnership and external affairs at BTF, lead of BTF Sustainability Commission, hoping to bridge between the two bodies</p> <p>CK – Director of Sustainability at Logitech, 15-years of experience in the private sector sustainability programme. Interests in sport-innovation-sustainability</p> <p>DO – Norseman director and sustainability project manager in an IT company</p> <p>JD – Sustainability Senior Manager at International Olympic Committee</p> <p>KM – Dean of El Paso campus. Background in environmental microbiology and sustainability</p> <p>NS – Elite athlete and athlete representative, welcoming the engagement of World Triathlon toward sustainability</p> <p>RM – Sec. General of Philippines Triathlon Association. Led Green Triathlon initiative in Philippines and Asia</p> <p>MC highlighted the rich experience of the members, and thanked all in advance for the added value and time they will dedicate to the commission</p>	
2	Apologies/absence	n/a	
3	Approval of minutes	n/a	

4	Structure of commission	<p>Caroline Kennedy is volunteering to be the Vice-Chair of the Commission.</p> <p>Ben Cumming also expressed his interest but also highlighted his interest to lead the global taskforce.</p> <p>All members are in favor of the appointment as Caroline as Vice-Chair and Ben as lead of the global taskforce.</p> <p>TN and SM are the staff liaisons, and one staff dedicated 50% to sustainability, as well as one intern.</p>	
5	Who we are/ where we are	<p>TN and SM presented World Triathlon and where the organization stands in terms of sustainability. The PowerPoint is accessible to the commission members here</p> <p>What is World Triathlon</p> <p>Where do we stand</p> <ul style="list-style-type: none"> • Early stage in the journey • Signatories of Sport for Climate Action Network and Clean Seas Initiative • It was highlighted that World Triathlon is sanctioning its events but they are run by private organisations. • Sustainability at World Triathlon: two committees/commissions are working on social and financial elements of the sustainability concepts. This commission will only look at the environmental aspects. • Development of World Triathlon Sustainability Guidelines for event organiser (EO) with the help of JD and IOC. <ul style="list-style-type: none"> ○ A non-exhaustive list of action within 15 categories ○ Links to certification if desired • Certification granted by sub-panel of sustainability commission members <ul style="list-style-type: none"> ○ Interest from organisers other than World Triathlon events 	

		<ul style="list-style-type: none"> • We are working with WeTrack to help us monitor the EO commitment • Inclusion of different levels of certification in the bidding criteria of World Triathlon events. <p>Strategic Plan</p> <ul style="list-style-type: none"> • Environmental Sustainability added to the 2022-2025 Strategic Plan <ul style="list-style-type: none"> ○ Objective and measure stated in the SP but will need to be fine-tuned by the Sustainability Commission ○ The team will be monitored toward those targets by 2025 <p>Parallel initiative</p> <ul style="list-style-type: none"> • Create a global sustainability task force with other National Federations that are engaged in the process and help us deliver. • Trying to cluster events to avoid back/forth traveling between continents • Seeking to include Sustainability in the Technical Official education <p>2022 Timeline</p> <ul style="list-style-type: none"> • By June, measure the carbon footprint of core organization and event (based 2019). • By November, develop a strategy to meet CO2 reduction by 2030 and net-zero by 2050(40). This is to be presented to the Sport For Climate Action administration but also to World Triathlon Congress. 	
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6	Roles and Responsibilities	<p>The Roles and Responsibilities of the previous commission. They will be shared with each member.</p> <p>https://docs.google.com/document/d/1_hrHIIlMo2nEgL56dVz5MWaITPkZKanFR/edit?usp=sharing&oid=112699990908812544309&rtpof=true&sd=true</p> <p>MC invited members to look at this document and suggest any edits to be presented at the next meeting.</p>	<p>Action: All members provide feedback about the proposed terms of references using the 'suggestion' tool so that all can see the proposed suggestion.</p>
7	How we work as a group	<p>MC proposed to have fortnight meetings at the beginning and then move to monthly meetings.</p> <p>How do we communicate as a group? What would the members like to have to drive discussion?</p> <ul style="list-style-type: none"> ● A google drive folder will be created and access will be given to all members ● It was also decided to use Slack as a way to communicate 	<p>Action: SM/TN to set up dates for future meetings</p> <p>Action: SM/TN to set up Google Drive to share documents, including a "Reading" sub-folder to share articles, best practices from sport and other industries "</p> <p>Action: SM/TN to place current documents for the members to have access to them</p> <p>Action: SM/TN to set up Sustainability Commission Slack channel</p>
8	Agenda next meeting	<p>It is proposed to have</p> <ul style="list-style-type: none"> ● Finalisation of terms of references ● BC presenting the work of the BTF Sustainability Commission ● JD sharing with us what other IFs members of IOC are doing in this area 	
9	Next meeting	<p>Next meeting on tbc</p> <ul style="list-style-type: none"> - Monday 14 March 2022 - 22:30 CET - Monday 4 April 2022 - 22:30 CET 	