

Minutes of the meeting held 27<sup>th</sup> January at 3.00pm (Local UK)

<b>Members Present</b>	Victoria Brumfield (VB), Beth Friberg (BF), Jamie Gordon (JG), Boubacar Gaye (BG)	
<b>World Triathlon Liaison</b>	Antonio Arimany (AA) Adrienne Proseilo (AP)	
<b>Board Liaison</b>	Ian Howard	
	<b>Minutes</b>	<b>Action Points</b>
<b>1) Declaration of Interests</b>	None Noted	
<b>2) Apologies</b>	Received and Accepted from NR	
<b>3) Minutes of the Previous Meeting</b>	The minutes of the previous meeting held on the 4 <sup>th</sup> of December 2020 having been circulated prior to the meeting we proposed by JG as a true record of the meeting and were passed by those present at the meeting.	
<b>4) Matters Arising</b>	The Executive Board (EB) Liaison has been confirmed as IH.  JG to draft a 'year planner' and a 'four-year plan,' this item to be carried over to the next meeting.	JG
<b>5) Election of Vice Chair of the Committee</b>	JG proposed that BF be elected to the position of Vice Chair of the ARI Committee and NR seconded the proposition. The vote was carried unanimously.	None
<b>6) Financial Update</b>	AA and AP gave a presentation of the draft World Triathlon Accounts 2020-year end.  The draft accounts show an improved position set against the revised Covid Budget which was agreed by the EB and Members.  A discussion then took place with regards to the figures presented.  AA explained that due to the cost controls imposed and the diligence of all concerned that the year-end position will show a modest (c\$10k) profit, however it was stressed that these are very much <b>draft figures</b> , and the end figure may vary.  The Committee wish to thank all concerned in both setting the budget and those departmental heads responsible for the measures taken which resulted in an encouraging set of draft year end accounts.	Preparation of Audit by PwC in April  Review by ARI Committee in May / June in preparation for Congress in late August.

<p><b>7) Discuss draft policy documents.</b></p>	<p>At the previous meeting AA requested that we review the following policies as a matter of some urgency:</p> <ul style="list-style-type: none"> <li>a) Currency policy</li> <li>b) Investment Management Policy</li> <li>c) Procurement Policy</li> </ul> <p>In advance of the meeting AP distributed the current policies along with a draft of the procurement policy.</p> <p>A discussion ensued with regards to the basis of the policies, i.e., usability, practicality, and accountability.</p> <p>It was agreed that the Committee would review these policies:</p> <p>FX / Currency – BF  Investment Management Policy – JG &amp; NR  Procurement Policy – VB &amp; BG</p> <p>It was agreed that these would be circulated between member and presented at the next meeting with our thoughts and suggested wording.</p> <p>Once the policies have been adopted by the EB it was agreed that these would be the first policies to entered on to the Policy Register.</p>	<p><b>All Members</b></p>
<p><b>8) Any Other Business</b></p>	<p>Dropbox Access was discussed with several members being unable to access the document store AP to investigate.</p>	<p><b>AP to investigate issues with Dropbox.</b></p>
	<p><b>The meeting closed at 4.00 pm</b></p>	
<p><b>9) Date of Next Meeting</b></p>	<p>24<sup>th</sup> of February 2021 at 3pm UK</p>	<p><b>JG to issue Zoom Invite</b></p>