

Minutes of the meeting held on the 26<sup>th</sup> of April 2023

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| <b>Members &amp; Others Present</b>                   | Jamie Gordon (JG), Victoria Brumfield (VB) Adrienne Proseilo (AP) Antonio Arimany (AA) Beth Friberg (BF) Ian Howard (IH) Fergus Murray, Head of Technology and Broadcast (FM)   |                                       |
| <b>World Triathlon Liaison</b>                        | Antonio Arimany (AA)  |                                       |
| <b>Board Liaison</b>                                  | Ian Howard (IH)   |                                       |
| <b>Apologies Accepted</b>                             | Ramachandran Narayanaswamy (RN)   |                                       |
| <b>Absent</b>   | Boubacar Gaye (BG)  |                                       |
|   | <b>Minutes</b>  | <b>Action Points</b>                  |
| <b>1) Declaration of Interests</b>                    | None  |                                       |
| <b>2) Minutes of the Previous Meeting</b>             | The minutes of the previous meeting held on the 22 <sup>nd</sup> of March having been circulated prior to the meeting we proposed by VB as a true record of the meeting and were passed by those present at the meeting.  |                                       |
| <b>3) Matters Arising</b>                             | None  |                                       |
| <b>4) Financial Update</b>                            | Updated 2023 accounts had been distributed and there were briefly discussed as was the effects of participation at events etc. which will have a bearing the cashflow.  | <b>Ongoing review at next meeting</b> |
| <b>5) Year End &amp; Audit Update</b>                 | The preparation of audit of the TRI was well advanced, and that PwC had started the Audit on the 24 <sup>th</sup> of April 2023. AP commented that all was on track for the end of May for draft accounts and meeting with the Auditors in early June would be arranged.  | <b>Ongoing review at next meeting</b> |
| <b>6) Presentation on the Website Develop Project</b> | The members of the ARI committee were given an in-depth presentation on the recommended course of action proposed by the team behind the digital project. The members then discussed the pros and cons of the proposal in detail with FM and the RFP process and why this was important now. Following the presentation and after further discussion it was agreed by the members to recommend adoption of the RFP and preferred bidder. See report to the EB is attached to the minutes of this meeting. |                                       |

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| <p><b>7) Continental Review</b></p>   | <p>JG circulated a draft report on the continental confederation review prior to the meeting and the contents were discussed by the members in detail. It was agreed by the members that the report was factual and that the members agreed with the findings of the report.</p> <p>AA requested that the report be forwarded to the EB and that JG meet virtually with the EB to present the report and to answer any questions, on behalf of the ARI.</p> <p>A copy of the final report is attached to the minutes of this meeting and form a part of the minutes.</p> |                    |
| <p><b>8) Any Other Business</b></p>   | <p>Transgender Working Group – JG gave a verbal update on the meetings held and that the process will be ongoing for the next 12 months and would report back at the next meeting.</p>   |                    |
| <p><b>9) Date of Next Meeting</b></p> | <p>Wednesday the <b>24<sup>h</sup> of May 2023</b> at 3pm BST</p>  | <p><b>ZOOM</b></p> |