

# World Triathlon Development Regional Cup



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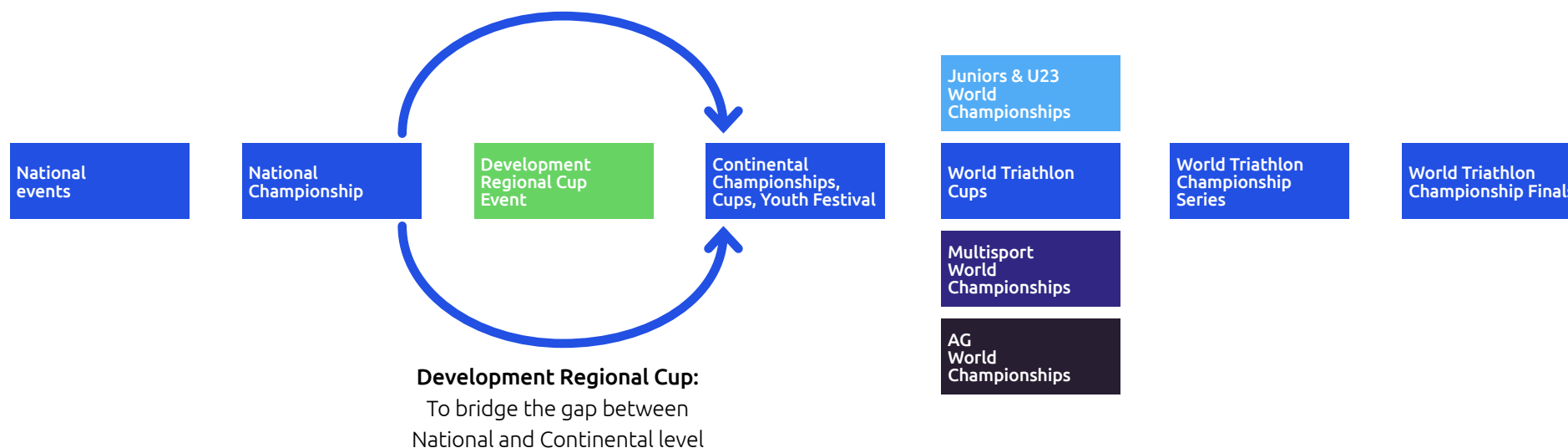
# Overview

In Edmonton, Canada during December 2017, the World Triathlon Executive Board approved a new event category called Development Event to support developing nations' (NF Group 2-3B-3A) racing experience in their continent/region and create a competitive environment among their athletes to help inspire their future careers.

World Triathlon sanctions these Development Events, therefore they have been part of the World Triathlon Events Calendar (<https://www.triathlon.org/events>) since 2019.

The Development Event should support all aspects (athlete performance, coaching, event organizing and technical officials) of development and serve the needs of the National Federations, their athletes and the region.

**UPDATE:** As part of the November 2021 World Triathlon Competition Rules review after the Tokyo 2020 Olympic Games, World Triathlon further developed the concept of the Development Event, considering the needs of the National Federations, encouraging athletes' participation and supporting their long-term careers. World Triathlon increased the winners' ranking points from 70 to 125 in the World Triathlon Ranking and renamed the event to **World Triathlon Development Regional Cup** to sit better within the current competition and events structure.





# SWIM BIKE RUN

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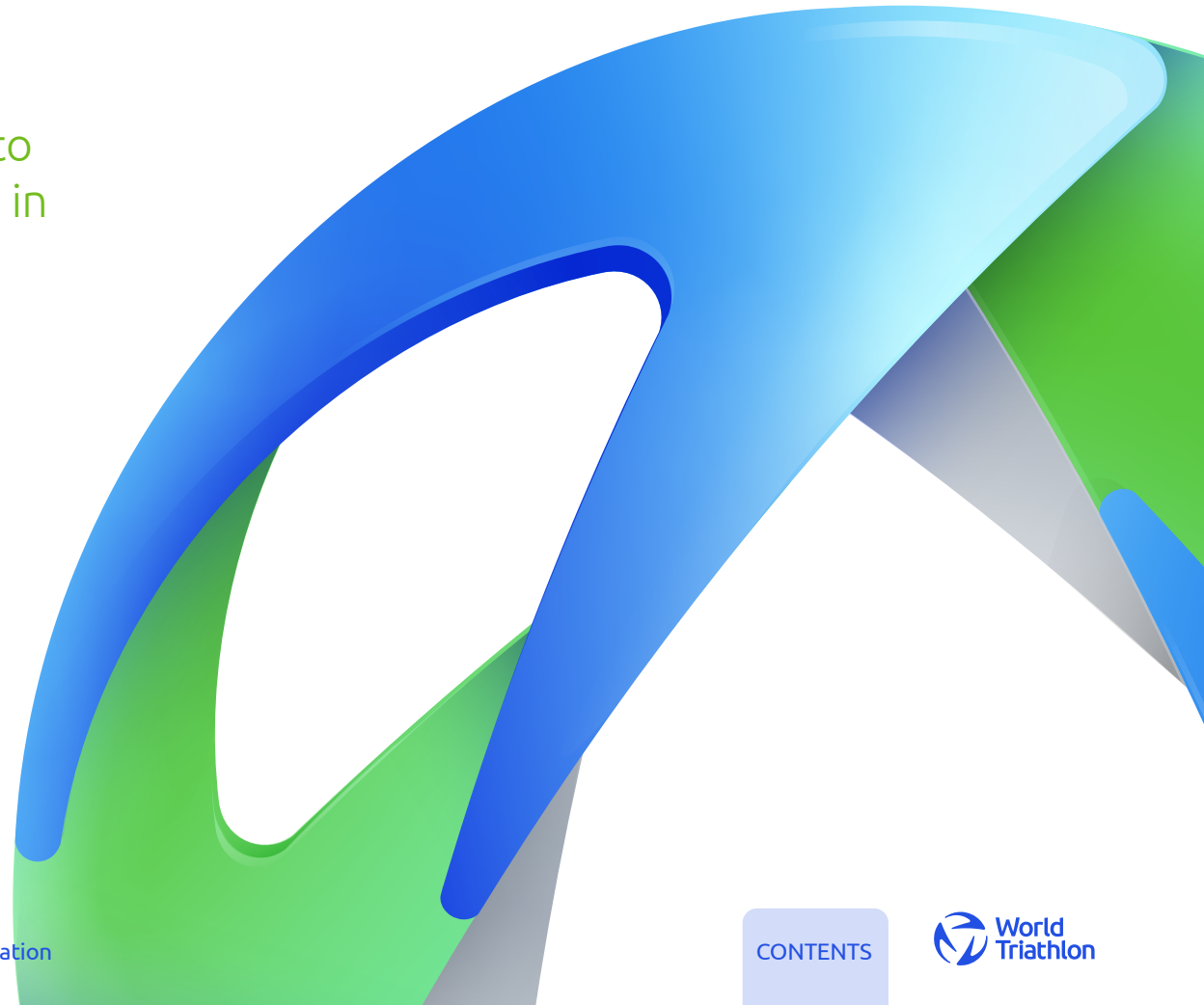
# Definition of Development Regional Cup

An event sanctioned by World Triathlon, where World Triathlon may allow the participation of athletes only from certain predefined National Federations. (World Triathlon Competition Rules)  
Continental Confederations may propose to World Triathlon the hosting of such events in their Continent.

## Development Regional Cup: World Triathlon Ranking

According to the World Triathlon Ranking Criteria the World Triathlon Development Regional Cup is a scoring event where the winner of the race can earn a maximum of 125 points.

For more details, please visit [World Triathlon Ranking Criteria](https://www.triathlon.org) on [triathlon.org](https://www.triathlon.org).





# Project Plan

## 1. Targeted National Federations

- Only Developing NFs from World Triathlon National Federation Groups: 2-3B-3A. in the previous year (if not defined differently). List of eligible NFs for 2022 can be found in APPENDIX A.
- For more details, please visit [National Federation Survey \(About\) | Development — World Triathlon](#) on triathlon.org.

## 2. Requirements for participating National Federations

- National Federations must be in Good Standing with World Triathlon ([World Triathlon Constitution](#) Obligations of Members Art. 8).

## 3. Participating National Federations – Invitation based

- Participation is based on the invitation of the World Triathlon Development Regional Cup Panel (members of Sport and Development Departments of World Triathlon, Continental Confederation Representative). Invitation will be decided by:
  - the NF's participation at previous YOG Qualifiers
  - the NF's participation at Continental Triathlon Championships (Youth, Junior, U23)
  - the NF's participation at Continental or Regional Games

- World Triathlon launches the list of eligible National Federations annually at the latest by the end of January.

## 4. Athlete Eligibility

- **Athletes' eligibility is as of #250 in the World Triathlon Ranking** and below. That level should be set as of 31 December of the previous year. (Please note: In 2022 is as of 31st December 2019 due to the COVID-19 pandemic.)

## 5. Athlete Age Category

- **Minimum age: 16**
- **Maximum age: 23**
- One individual race\* (sprint distance: 750m swim - 20km bike - 5km run) for all participants, but classification can be divided by categories such as:
  - Category: 16-17 years
  - Category: 18-19 years
  - Category: 20-23 yearsonly for award ceremony purposes.

*\* Kids events (age 15 and under) can be added to the programme to encourage grassroots participation in the host nation.*

*Team Relay or Multisport disciplines (aquathlon, duathlon, etc.) can be added to the programme, but without World Triathlon Ranking points.*

## 6. National Team Participation

- Each invited National Federation should send a minimum **ONE (1) MALE and ONE (1) FEMALE athlete accompanied by ONE (1) national coach.** (Please note BOTH genders must be presented in the national team to get the support.)
- Participation requirement is a **minimum of 4 National Federations and minimum of 15 athletes per gender** attending the event. A host nation can nominate a maximum of 10 male and 10 female athletes. If the minimum NF participation criteria (4 NFs) are not achieved, the event will not carry World Triathlon Points.
- Invited National Federations are allowed to enter more athletes at their own cost.

## 7. National Team Participation Support

- Accommodation for 1 male, 1 female athlete and 1 coach with full board for the entire duration of the project (maximum of 6 nights). This can vary pending the final agreement on the event.
- Travel stipend between 250-500 USD per participant. World Triathlon expects National Federations to commit to the travel of their national team. This can vary pending the final agreement on the event.
- Airport transportation in the host country.
- If visa requirements apply, it should be covered by the NF or the participants themselves.

- Any COVID measures and restrictions must be carefully looked at and planned in the event delivery well ahead of time. World Triathlon COVID-19 Regulations must be followed in the event implementation.
- Usage of training facilities.
- World Triathlon Head Coach support.
- Education for both coaches and athletes led by certified World Triathlon facilitator/head coach.

## 8. Event Programme Proposal

- DAY 1:** Arrival by 4pm
- DAY 2 or 3\*:** Familiarization & Athletes Briefing
- DAY 3 or 4\*:** Individual Triathlon (sprint distance)  
Follow-up & Mixed Relay Briefing
- DAY 5:** 2x2 Mixed Relay  
(National / International Teams OR  
Multisport Competition (Aquathlon, Duathlon)  
Cultural Event
- DAY 6:** Debrief & departures after 2pm

Please note: All participants required to race an individual and a team race.

\*Race days can be flexible.

## 9. Host Nation requirement

- See APPENDIX 2

## 10. Selection Criteria or Host Nation

- Experience in organizing events including a suitability assessment of the event
- Development level of athletes, coaches, technical officials in the host nation
- Legacy of a Development Regional Cup
- Commitment of the host National Federation to the project

## 11. Geographical Distribution and Number of Development Regional Cups per Year

- Worldwide introduction of the Development Regional Cup Concept in 2022.
- Preferably a minimum of ONE (1) Development Event per continent:
  - Africa
  - America
  - Asia
  - Europe
  - Oceania
- Proposal for regional distribution of the Development Regional Cup events that can be further developed based on regional needs in cooperation and agreement among World Triathlon, Continental Confederation and Host NF.

- Africa (South, North, East, West) – considering African zones
- Americas (South, Caribbean, Central America) – South could be divided into sub regions considering the large geographical distances involved
- Asia (Southeast, South Asia, Middle East)
- Europe (Balkan, Baltic)
- Oceania (TBC)

## 12. Technical Support to the event

- World Triathlon assigns an international Technical Delegate (TD) according to the Technical Officials' Assignment Rules.
- World Triathlon assigns an assistant Technical Delegate (aTD) according to the Technical Officials' Assignment Rules. Preferably from the same country.
- The event must be organized in accordance with the [World Triathlon Competition Rules](#) and the [World Triathlon Event Organisers Manual](#).

## 13. Opportunity for Technical Officials Certification and Education

- The Development Regional Cup is recognised by and eligible for World Triathlon Technical Officials Certification.
- A post-race report must be completed and submitted after the event by the assigned TD.



- Linked to a World Triathlon Technical Officials and Event Organizer Seminar (level to be defined based on the needs of the host NF/region).
- One of the assigned Technical Officials (TD, aTD) will also be assigned for the facilitator role of the educational course.
- The Self-Funded Technical Officials Programme (SFTOP) is open for these events as well.

## 14. Budget Proposal

- The project is/can be financed in different ways:
  - From the Continental Development Budget granted by World Triathlon
  - With the support of the host country / host National Federation and sponsors
  - IOC Olympic Solidarity Youth Development Programme
- The project - including its entire budget - is managed by World Triathlon Development with the collaboration of the respective Continental Confederation and the National Federations including the Host National Federation.

- **Overall Budget Estimation\* (in total with a maximum 25-30 participants):**  
Between 35,000-40,000 USD / event

ITEM	BUDGET IN USD
Development Event Support (host nation)	3,000-5,000
<b>Accommodation, facilities, full board (participants)</b>	<b>10,000-12,000</b>
Participants travel support (200-500 USD / participants)	8,000-10,000
<b>Technical Delegate, Assistant Technical Delegate / Facilitator (fee, travel)</b>	<b>3,000-3,500</b>
<b>TRI Head Coach/Facilitator (fee, travel)</b>	<b>2,500-3,000</b>
<b>Medal Ceremony – Awards (equipment, gear) with possible sponsorship, support or donation</b>	<b>1,000</b>
Cultural event	1,000

- The budget can be altered based on other available resources, but the following areas are mandatory to be covered by the project budget:
  - Accommodation with full board for all participants if it is set in the requirements of the specific event.
  - Technical Delegate, Assistant Technical Delegate and Head Coach expenses including their travel, accommodation with full board and fees.
  - Medal Ceremony.



# EARTH AIR WATER



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# Appendix 1

## Eligible National Federations<sup>1</sup>

### AFRICA

Country	NF Group
EGYPT	3A
TUNISIA	3A
ZIMBABWE	3A
MOROCCO	3A
RWANDA	3A
SENEGAL	3A
MAURITIUS	3A
GHANA	3A
NIGERIA	3A
GAMBIA	3A
KENYA	3B
COTE D'IVOIRE	3B
NAMIBIA	3B
UGANDA	3B
CENTRAL AFRICAN REPUBLIC	3B
CAMEROON	3B

Country	NF Group
GUINEA	3B
CHAD	3B
NIGER	3B
BENIN	3B
LIBYA	3B
ALGERIA	2
ZAMBIA	2
BURUNDI	2
SEYCHELLES	2
TANZANIA	2
SIERRA LEONE	2
CONGO, THE D.R. OF THE	2
BURKINA FASO	2
TOGO	0
MOZAMBIQUE	0
MADAGASCAR	0

### ASIA

Country	NF Group
KAZAKHSTAN	3A
SINGAPORE	3A
IRAN, ISLAMIC REPUBLIC OF	3A
PHILIPPINES	3A
INDIA	3A
QATAR	3A
JORDAN	3A
UZBEKISTAN	3A
BAHRAIN	3A
THAILAND	3A
LEBANON	3A
SYRIAN ARAB REPUBLIC	3A
MALAYSIA	3A
SRI LANKA	3B
BANGLADESH	3B
KYRGYZSTAN	3B
PALESTINIAN TERRITORY, OCC.	3B
NEPAL	3B
INDONESIA	3B
MACAU CHINA	3B
MONGOLIA	3B
UNITED ARAB EMIRATES	3B
KUWAIT	3B
IRAQ	3B

1. The list of eligible National Federations based on the 2019 National Federation Survey. National Federation Survey (About) | Development — World Triathlon. NFs with red letters are not eligible at present due to the good standing criteria, once those NF fulfill membership requirements their status may change.

\* These NFs are affiliated to the World Triathlon in 2020 and 2021.

\*\* These NFs are currently suspended.

## AMERICAS

Country	NF Group
CAMBODIA	2
OMAN	2
MALDIVES	2
AFGHANISTAN	1
PAKISTAN**	1
MYANMAR**	1
SAUDI ARABIA*	n/a

Country	NF Group
CHILE	3A
DOMINICAN REPUBLIC	3A
VENEZUELA	3A
COLOMBIA	3A
COSTA RICA	3A
CUBA	3A
GUATEMALA	3A
PERU	3A
URUGUAY	3A
PUERTO RICO	3A
BOLIVIA	3A
NICARAGUA	3B
BARBADOS	3B
BERMUDA	3B
BAHAMAS	3B
PANAMA	3B
JAMAICA	3B
TRINIDAD AND TOBAGO	3B

Country	NF Group
GRENADA	2
CAYMAN ISLANDS	2
HONDURAS	2
ARUBA	2
VIRGIN ISLANDS, U.S.	2
EL SALVADOR	2
SAINT KITTS AND NEVIS	2
BELIZE	2
BRITISH VIRGIN ISLANDS	2
PARAGUAY	2
HAITI	1
SURINAME	1
ANTIGUA AND BARBUDA	0

## EUROPE

Country	NF Group
ROMANIA	3A
UKRAINE	3A
TURKEY	3A
SWEDEN	3A
POLAND	3A
FINLAND	3A
SLOVAKIA	3A
SLOVENIA	3A
ESTONIA	3A
SERBIA	3A
LATVIA	3A
GREECE	3A
LUXEMBOURG	3A
NORTH MACEDONIA	3A
CROATIA	3A
BELARUS	3A

Country	NF Group
LITHUANIA	3B
AZERBAIJAN	3B
BULGARIA**	3B
MALTA	3B
CYPRUS	3B
MOLDOVA, REPUBLIC OF	3B
GIBRALTAR	3B
ICELAND	3B
LIECHTENSTEIN	2
GEORGIA	2
ARMENIA	2
ANDORRA	2
BOSNIA HERZEGOVINA	n/a
MONTENEGRO*	n/a
KOSOVO*	n/a

## OCEANIA

Country	NF Group
TAHITI	3B
PAPUA NEW GUINEA	3B
GUAM	3B
COOK ISLANDS	2
FIJI	2
SAMOA	2
TONGA	2
PALAU	2
SOLOMON ISLANDS	2
AMERICAN SAMOA	2
NORTHERN MARIANA ISLANDS*	n/a



# MIND BODY SOUL

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# Appendix 2

## Host National Federation Requirements For Development Regional Cups

### OVERVIEW OF DEVELOPMENT REGIONAL CUPS

#### 1. Introduction

- 1.1. The Development Regional Cup is organized by the respective National Federation or its designated LOC. World Triathlon will use one of its highly experienced Technical Delegates to support the event. The purpose of this document is to define the requirements of a Development Regional Cup;
- 1.2. It is the aim of World Triathlon to form a partnership with the Host National Federation to support it in reaching a standard consistent with other Development Regional Cup events;
- 1.3. The Competition Rules, the Event's Organisers Manual and all relevant World Triathlon documents are applicable.

#### 2. The principles of Development Regional Cups

- 2.1. A safe and fair environment for the athletes;
- 2.2. Consistent technical standards;
- 2.3. Opportunity to bring international visitors to the host city;

- 2.4. Sport development opportunities and legacy for the Host National Federation.

#### 3. Key Criteria

- 3.1. Competitions on a possible multi-lap course;
- 3.2. Venue set up in safe area of the city;
- 3.3. Safe and fair experience for all participants.

#### 4. Administration

- 4.1. Official Language:
  - a. The official working language of the World Triathlon is English. However, other languages may be used from time to time to help with communication.
- 4.2. Event Agreement:
  - a. The Event Agreement is required for all Development Regional Cup events. All provisions of the Event Agreement document are legally binding;
- 4.3. Insurance:
  - a. The Host National Federation shall, at its own cost, insure and keep insured with a reputable insurance company, a standard public liability and property damage insurance policy to

cover the risks of insurable nature under this Agreement and the staging of the Event and the related events for an amount not less than US\$1,000,000;

- b. Athletes' Insurance: details can be found in the World Triathlon Competition Rules, section 2.6.

#### 4.4. Scheduling:

- a. It will be at least a men's race and a women's race. The final competition schedule needs to be approved by the Technical Delegate;
- b. All additional information related to the required time for the different competitions can be found in the Event Organisers Manual, section 2.10;

#### 4.5. Registration:

- a. All the rules regarding the registration deadline, eligibility, and entry can be found in the World Triathlon Competition Rules on [www.triathlon.org](http://www.triathlon.org);
- b. There will be no entry fee for the participants of the Development Regional Cup;
- c. World Triathlon also advises the inclusion of youth and kids races in the weekend schedule.

#### 4.6. Accountability:

- a. The Host National Federation and the Technical Delegate are accountable for the accuracy of website content on triathlon.org as the primary event information.

#### 4.7. Permits and Approvals:

- a. Obtain written approval for the venue, and competition course, including swim, bike, run, transition from all jurisdictions. e.g., federal, regional, city, police, etc.;
- b. Provide World Triathlon with one water quality test during bid stage and leading up to the competition as per the World Triathlon Competition Rules;
- c. Provide proof that local hospitals and Emergency Departments are informed of the event and its associated road closures.

#### 4.8. Reporting Schedule and Checklists:

- a. Host National Federation must provide reports upon the request of the Technical Delegate;
- b. A series of on-site meetings will be scheduled during the week leading up to the event;

- c. The schedule of meetings will be prepared by the Technical Delegate.

#### 4.9. Travel Visas:

- a. Host National Federation must provide all necessary information and assistance for athletes and officials requiring visas for entry into the host country.

#### 4.10. Accreditation Protocol:

- a. The Host National Federation is encouraged to use the standardised accreditation system, outlined in the Event Organisers Manual;
- b. Only to accredit the approved coaches' on the accreditation list according to the World Triathlon Competition Rules that World Triathlon will communicate 7 days before the event.

### 5. Services

#### 5.1. Volunteer Services:

- a. Host National Federation to recruit from its members as they often provide the most reliable resources;
- b. Volunteers should have a general understanding and awareness of all aspects of the event.

#### 5.2. Athlete Services:

- a. The most important people at the event are the athletes. Their overall view of the event will be reflected not just in the race but in the consideration that has gone into anticipating their needs;
- b. Basic Athlete Services to be provided by the Host National Federation include:
  - Airport Transportation: free of charge for all athletes and registered coaches, including provisions for bike transportation;
  - Athletes guide;
  - Accommodation Services: adequate distribution of information on all available accommodation;
  - Internet access in the host hotel;
  - Medical services: information provided on medical emergency services;
  - Training services and warm-up opportunities: Access to swimming pool free of charge if available and to the swim, bike and run courses for pre-event training with adequate traffic control;
  - Bike Mechanic Service if required.

### 5.3. Technical Officials Services:

- a. The Host National Federation will provide the Technical Delegate a list of local Technical Officials;
- b. Responsibility of the Host National Federation to cover the expenses - including travel and accommodation - of the Technical Officials;
- c. In case the Host National Federation is not able to provide the full list of Technical Officials, World Triathlon will assist the necessary training opportunities as part of the event.

## TECHNICAL & VENUE OPERATIONS

### 1. Technical Operations

- 1.1. Venue size: The venue has to be large enough to accommodate 50 athletes;
- 1.2. Venue Operations: The Venue must be presented in a safe and fair manner. A detailed description of the required venue layout, equipment list and procedures can be found in the Event Organisers Manual. The venue includes:
  - a. The start, transition and finish area;
  - b. Athletes' area;
  - c. Operations area (optional).
- 1.3. Field of Play:
  - a. Number and length of laps: All information related to the number and length of laps can be found in the Event Organisers Manual, section 2.10.
- 1.4. Swim Course:
  - a. General requirements: The swim can be organized in a sea, lake, or in a swimming pool;
  - b. Requirements in case of swimming in a lake:

- Surface of the shore: Sand is preferred, surfaces with big or sharp objects are not allowed neither on the shore nor in the shallow water;
  - There has to be enough safety personnel (approved and discussed by the Technical Delegate);
  - Swim exit has to be safe without any sharp objects, if possible carpeted up to the Transition Area.
- c. Requirements in case of swimming in the sea:
    - Same as in case of swimming in a lake, with the additions of below;
    - Tide: Host National Federation has to collect the data concerning the tide table, and create the schedule together with the Technical Delegate;
    - Waves and weather conditions: in case of a development event, the length of the swim lap should be as short as possible, or the course should be designed on the way to have the swimming parallel with the shore.
  - d. Requirements in case of swimming in a pool (for exceptional cases):
    - Minimum number of the lanes in the swimming pool is four (4);
    - Maximum number of athletes per a lane:
      - 25m pool: seven (7) athletes per lane;
      - 33m pool: nine (9) athletes per lane;

- 50m pool: eleven (11) athletes per lane.
  - Swim exit has to be safe for the athletes, especially the surface and the stairs;
  - If the pool is indoor, glass doors should be signed and protected.
- e. Buoys: If the swimming is organised in sea or lake, big, visible buoys have to be used to mark the turning points properly. The minimum number of buoys is four (4);
- f. Start Platform:
- A stable platform for a dive start is preferred;
  - A platform/carpeted beach start is acceptable if there is no possibility of a dive start;
  - Swim pontoon/platform specifications can be found in the Event Organisers Manual;
  - The Swim Platform should be covered with carpet.
- g. Swim Course Personnel: a detailed description of required, personal, equipment and procedures can be found in the Event Organisers Manual.
- 1.5. Transition Area:
- a. Transition Area has to be placed in an open area;
  - b. The Transition Area has to be closed off to spectators;
  - c. Both type of bike racks (traditional and individual) are acceptable;
  - d. Carpet is preferred in the Transition Area in case it is on asphalt and to be extended to the swim exit;
  - e. Transition Area should be separated from the Bike and Run Course in order to not apply the overlapping rule;
  - f. A detailed description of required Transition Area personnel, equipment list and procedures can be found in the Event Organisers Manual, section 4.4.
- 1.6. Bike Course:
- a. The Bike Course is preferred to be as flat as possible without serious technical challenges, fully closed for the traffic;
  - b. Hard fencing is required in high traffic areas, on the road leading in and out of transition at least 20m;
  - c. All crossroads and intersections must be secured by the police or volunteers;
  - d. All the Bike Course must be cleaned especially at the corners and turning points;
  - e. Bike Course shall not go through on the Transition Area;
  - f. Bike Course should be separated from the Run Course;
  - g. All other detailed descriptions of required Bike Course personnel, equipment list and procedures can be found in the Event Organisers Manual, section 4.5 to 4.7.
- 1.7. Wheel Station:
- a. One Wheel Station should be provided by the Host National Federation;
  - b. Detailed description of required Wheel Station personnel, equipment list and procedures can be found in the Event Organisers Manual, section 4.8.
- 1.8. Lap Counting:
- a. Lap verification is needed to control the bike and run laps.
- 1.9. Run Course:
- a. The Run Course is preferred to be as flat as possible without serious technical challenges, fully closed to traffic;

- b. Hard fencing is required in high traffic areas, with at least 20m on the road leading in and out of transition;
  - c. All crossroads and intersections must be secured by the police or volunteers;
  - d. The entire Run Course must be cleaned, especially at the corners and turning points;
  - e. Run Course should preferably not go through the Transition Area;
  - f. The Run Course should be separate from the Bike Course;
  - g. All other detailed descriptions of required Run Course personnel, equipment list and procedures can be found in the Event Organisers Manual, section 4.11.
- 1.10. Aid Station:
- a. Aid Stations should be a maximum of 1.25km apart throughout the run, unless more are requested by the Technical Delegate;
  - b. The Aid Station has to be equipped with sufficient water, either sealed or in cups;
  - c. A detailed description of required Aid Station personnel, equipment list and procedures can be found in the Event Organisers Manual, section 4.12.
- 1.11. Penalty Box:
- a. The number and exact placement of the Penalty Box will be determined by the Technical Delegate;
  - b. The area must be secure;
  - c. The Penalty Box must be equipped with a minimum of one white board with enough temporary markers;
  - d. All other detailed descriptions of required Penalty Box personnel, equipment list and procedures can be found in the Event Organisers Manual, section 4.13.
- 1.12. Finish Area:
- a. A minimum of 20m of Finish Chute has to be built before the finish line;
  - b. The Finish Chute must be carpeted and fenced on both sides;
  - c. Finish Area preferred to be carpeted, and closed from the spectators;
  - d. The minimum distance to the photographer's area is 10m;
- e. The Finish Gantry can be inflatable or a solid structure. The minimum inside distance between the legs has to be three (3) metres;
  - f. A detailed description of required Finish Area design, requirements, personnel, equipment list and procedures can be found in the Event Organisers Manual, section 4.14.
- 1.13. Recovery Area:
- a. The Recovery Area must be closed from the spectators;
  - b. The Recovery Area must be equipped with enough water and fruit for all athletes;
  - c. There has to be enough shade for all the athletes;
  - d. A detailed description of Recovery Area design, requirements, personnel, equipment list and procedures can be found in the Event Organisers Manual, section 4.15.
- 1.14. FOP signage:
- a. A detailed list of FOP signage can be found in the Event Organisers Manual, section 8.3 (Appendix 3.).

## 2. Medical Management

- 2.1. A medical plan must be approved by the Technical Delegate. A detailed plan from the Host National Federation Medical Director should be submitted, which will include:
  - a. Field of Play medical plan – emergency procedures;
  - b. Number of medical personnel;
  - c. Number of ambulances and their location;
  - d. Hospital information.
- 2.2. A detailed description of required medical personnel, equipment list and procedures can be found in the Event Organisers Manual;
- 2.3. In case of an accident, the adequate transportation of the athlete from the course to the hospital is the responsibility and cost of the Host National Federation.

## 3. Doping Control

- 3.1. Testing: Provision must be made to provide Doping Control at the event;
- 3.2. World Anti-Doping Code: The World Triathlon Anti-Doping Rules comply with the World

Anti-Doping Code (“Code”). See triathlon.org for the World Triathlon Anti-Doping Rules and other relevant information. All aspects of Doping Control must comply with the latest version of the World Triathlon Anti-Doping Rules, the International Standard for Testing and Investigations and the Code;

- 3.3. Doping Control Facilities: Suitable Doping Control facilities for in-competition testing (during and/or following the event) must be provided at the Host National Federation’s costs;
- 3.4. Number of Anti-Doping Control Tests: are required in accordance with the World Triathlon Anti-doping Rules and the event agreement.

## 4. Facilities, Equipment and Volunteer Requirements

- 4.1. Facilities: the following are required:
  - a. Athletes’ Lounge;
  - b. Recovery Area;
  - c. Technical Officials’ Lounge;
  - d. Timing and Results Office.

4.2. Communications: Power, internet and communication equipment will be provided by the Host National Federation:

- a. The Timing and Results Service Company must be approved by the Technical Delegate.

4.3. Athletes briefing:

- a. An athletes’ briefing should be provided;
- b. Room Size and Set Up:
  - Auditorium or room for 100 people;
  - One table for athlete registration and check-in;
  - PA facility and AV projector.
- c. Timetable: One day before the event from 16:00 - 19:00.

4.4. Race Office:

- a. Preferably In the host hotel;
- b. Equipment:
  - High speed internet connection;
  - Printer and photocopy machine;
  - Refreshments.



## 5. Transportation Plan

- 5.1. A coordinated transportation plan to and from the airport must be provided:
  - a. For athletes and coaches;
  - b. For the Technical Delegate and any other World/Continental Triathlon personnel.
- 5.2. Other means of transportation must be provided as follows:
  - a. Vehicle for transportation between hotel and venue for the Technical Delegate and any other World/Continental Triathlon personnel;
  - b. Three motorbikes with drivers and spare helmets:
    - Technical Officials (2);
    - Media / spare (1).
  - c. A total of two boats must be provided for the swim course operations:
    - Technical Officials (2);
    - The additional number of boats with drivers that the Host National Federation should provide for medical/rescue will be determined by the Technical Delegate.

Note: The above numbers required may be changed by World Triathlon according to the distance from

the host hotel to the venue or the complexity of the courses and the competition schedule.

## 6. Accommodation Requirements

6.1. World Triathlon Host Hotel Accommodation:

- a. Total room nights required for the World Triathlon team:

- Single room: 15

Type of rooms	# of nights	# of rooms
Single	15	3

The number of rooms and room nights may vary depending on the parallel activities linked with the event.

The additional required rooms must be provided for the Technical Officials;

Breakfast needs to be included in each of the room nights.

## 7. Communication Plan

- 7.1. The Host National Federation should provide:
  - a. Ten (10) radios for the Technical Officials;
  - b. Two (2) local SIM cards including data (depending on the location, a cell phone with sim card is

required) for the Technical Delegate and any other World/Continental Triathlon personnel.

- 7.2. A detailed description of communication plan, requirements and equipment list can be found in the Event Organisers Manual, section 6.6.

## 8. Technical Officials' Equipment

- 8.1. The Technical Officials' Equipment has to be approved by the Technical Delegate;
- 8.2. A detailed list and description of technical officials' equipment can be found in the Event Organisers Manual, section 3.4.3.

## 9. Athletes' Equipment

- 9.1. Host National Federation should provide the following equipment for the athletes:
  - a. Swim caps;
  - b. Bike/helmet stickers;
  - c. Body decals (if possible);
  - d. Medals (overall, U23, Junior).

## 10. Operation Plans

- 10.1. The following Operations Plans will be checked by the Technical Delegate:

- a. Accreditation: Accreditation plan;
- b. Athletes' services: Athletes' guide;
- c. Bike/Run: operational maps;
- d. Doping control: Doping control plan (if applicable);
- e. General: Competition schedule, Equipment list, insurance certificate;
- f. Safety: Medical plan, water quality;
- g. Swim: marine plan;
- h. Timing: timing plan;
- i. TOs: Assignments;
- j. Venue: venue map.

## 11. Timing and Results Service Requirements

### 11.1. Overview:

- a. Accurate timing and results services are the cornerstone of a successful Development Regional Cup event. As a result, the following technical requirements for any timing team that wishes to provide basic timing and results services;

- b. The Host National Federation should ensure that the proposed timing team for the event can meet these requirements.

### 11.2. General requirements:

- a. The timing team should work on a "near invisible" basis during the event, with absolute minimal presence on the event course;
- b. The service provider should be able to produce data displaying the results of the event, including each individual leg (Swim, Transition 1, Bike, Transition 2, Run), and if possible with multiple splits during each leg, where course layout accommodates this.

### 11.3. Timing System:

- a. The preferred option is to have a Transponder Timing System, due to the following benefits:
  - Reliable, all times are captured without loss;
  - Able to capture splits for each individual leg;
  - Attached to the athlete by an ankle band;
  - Able to vary in width of the timing mats from two to eight meters without obstructing the course.
- b. In case a Transponder Timing System is not available, manual timing must be provided by the timing team:

- Use of stopwatches with split times are required;
- The timing locations should always have a team of two to capture the time and the order of the athletes at the specific points;
- Fixed video cameras are welcome at each timing locations to provide backup information when required;
- Priority should be to have an accurate finish time with accurately counted laps for each discipline. The split times of the different disciplines should also be captured. If possible the lap times of the different disciplines may also be captured.

- c. Use of Transponder Timing System: Timing systems should be installed so as to isolate each discipline (swim, transition one (T1), bike, transition two (T2) and run) and capture multiple split times during each leg also and provide backup lap counting on the bike and run segments. The following timing data is required:
  - Swim time;
  - Transition 1 time;
  - Bike time;
  - Intermediate Bike lap times (systems should be place approximately mid-way on bike lap);
  - Transition 2 time;
  - Run time;
  - Finish time.

- d. All Transponder Timing Systems should work on a failsafe basis, with zero tolerance for data error or system failure. The timing team must prepare a manual backup to cover the contingency of missed data because of chips lost during competition;
- e. Additional information coming from the Field of Play will be included manually by the Technical Official.

#### 11.4. Event Venue Services:

- a. Physical printouts of all relevant data are also required;
- b. The timing provider may provide a gantry finish clock capable of displaying time.

#### 11.5. Official Results Service:

- a. Official results should be made available in a timely manner;
- b. The results must be displayed in the order of ranking 1, 2, 3, etc., then DNFs, DNSs and DSQs. DNFs must be sorted by the number of legs completed, then by time accumulated after latest completed leg;

- c. The timing team must provide the results in the World Triathlon database table for archiving on [www.triathlon.org](http://www.triathlon.org), via a pre specified Excel spreadsheet;
- d. The timing team will be given this file from World Triathlon before the event and the Technical Delegate will ensure that the start lists are correct. The head referee will sign off the results after each race to confirm them as official results;
- e. The files once completed and verified should be emailed to the following email address: [entries@triathlon.org](mailto:entries@triathlon.org);
- f. Results should be emailed no later than one hour after the official results are confirmed. This applies to both the men's and women's races.
- g. The Results format examples and guidelines can be found here.

## EVENT PROTOCOLS

World Triathlon has a set of Event Protocols that provide the guideline and framework for all elements of presentation of World Triathlon events. This document includes the following requirements from the overall Event Protocols.

### 1. World Triathlon Sport Presentation

- 1.1. The Sport Presentation deals specifically with presenting the sport action at the competition venue;
- 1.2. A detailed description, requirements with the protocols (athletes introduction and medal ceremony), procedures and templates can be found in the Sport Presentation Manual. It is designed to outline the ideal situation where there is a live broadcast, which is not an expectation for the Development Regional Cup. It can be modified according to the actual needs;
- 1.3. The use of a PA system with an announcer (local and English language at the same time) and a DJ is a minimum requirement to be provided.

### 2. VIP Hosting and Ceremony Protocols

- 2.1. This section outlines the possible VIP protocols as it pertains to all official functions (if applicable):

- a. A VIP guestlist may be created by the Host National Federation;
- b. Host National Federation may provide World Triathlon with the exact time schedules for each VIP event if applicable;
- c. Important VIP guests who may be included are:
  - The highest ranked local politicians;
  - Representatives of the Host National Olympic Committee;
  - World Triathlon representatives;
  - The Host National Federation President and Secretary General;
  - Sponsor representatives.

#### 2.2. VIP Protocol:

- a. VIP area may be provided where the competition can be followed from;
- b. In case it is provided:
  - Refreshments should be available and served in this area;
  - Accreditation cards should be provided.

#### 2.3. Medal Ceremony Protocol:

- a. A detailed description, requirement, procedures and templates can be found in the Sport Presentation Manual.

## WORLD TRIATHLON DEVELOPMENT REGIONAL CUP BRANDING GUIDELINES

Please visit [https://www.triathlon.org/uploads/docs/World\\_Triathlon\\_Development\\_Regional\\_Cup\\_Branding\\_Guidelines\\_2022.pdf](https://www.triathlon.org/uploads/docs/World_Triathlon_Development_Regional_Cup_Branding_Guidelines_2022.pdf)

**For more information**

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