

## Para triathlon Committee Minutes

### Meeting: 19 January 2022

Duration: via Zoom 21:00 CET

#### Present

- Grant Darby (GD), CAN (C)
- Martin Breedijk (MB), NED
- Christine Palmquist (CP), USA
- Lotfi Labaied (LL), TUN
- Beryl Campbell (BC), RSA
- Neil MacLeod (NM), ITA (VC)
- Debbie Alexander (DA), RSA, Executive Board liaison
- Eric Angstadt (EA), ESP – World Triathlon Staff Liaison

#### Absent

\*For ease of minute taking only first names or initials of the members will be referred to in the minutes. You can see full names above

Item	Discussion Items	Discussion	Actions
1	Apologies/absence	<ul style="list-style-type: none"><li>- Masamitsu Tomikawa (MT), JPN</li><li>- Ian Howard (IH) (GBR), Executive Board liaison</li><li>- Jonathan Goerlach (JG), AUS, Athlete Committee Representative</li><li>- Allysa Seely (AS), USA, Athlete Committee Representative</li></ul>	

		<ul style="list-style-type: none"> <li>- <b>NM (Vice-Chair) chaired the meeting as GD was in transit at an airport although was able to attend the meeting</b></li> </ul>	
2	Approval of minutes	<ul style="list-style-type: none"> <li>- Pending to circulate the November and December ones</li> </ul>	
3	Events Update	<ul style="list-style-type: none"> <li>- Devonport discarded for FEB, Pending dates for Abu Dhabi and still seeking additional events in the Americas region and potentially in Europe</li> <li>- Awaiting the formal bid doc for the Continental Para Cups as there is interest in hosting.</li> </ul>	EA to follow up on the release of the bid conditions for CPC.
4	Classification Opportunities 2022	<ul style="list-style-type: none"> <li>- EA said priorities would be on Continental Championships without discarding any additional opportunities. Current plan and nearest opportunities would be for Sarasota both PI and VI and Oceania CCHs for PI.</li> <li>- EA in discussions with IBSA and IPC for out of competition opportunities especially in regions where it is not likely to have World Triathlon Opportunities. There are some</li> </ul>	
5	IPC VI Refractive Errors proposed rules	<ul style="list-style-type: none"> <li>- IPC released the draft transition rules that include a review of existing/current athletes in the sport, enforcing their need to undergo classification if deemed necessary.</li> <li>- EA communicated to IPC this was never discussed and that only the provision for NEW athletes had been included in our rules, and that it was not meant to deal with current athletes in the system till post Paris.</li> </ul>	EA to follow up with IPC on this matter.

		<ul style="list-style-type: none"> <li>- PC discussed about the associated risks and how this could unfold. DA suggested it would be good to crosscheck with other IFs to see what their position is. It will be crucial to do the screening internally in World Triathlon to assess the numbers of existing athletes that could be in this situation before we provide a definite answer.</li> <li>- KM reiterated this provision in the draft transition rules was never discussed before the end of 2021. IPC had suggested to adopt these transition rules as an appendix to the rules if needed.</li> </ul>	
5	IPC Updates	<ul style="list-style-type: none"> <li>- IPC recommended to stick with the announced medal events and in the case of the Women's PTS4, allow for PTS3 athletes to class up</li> <li>- DA mentioned that whatever is decided, it needs to really be made clear to all NFs that this is the situation and that some exceptions may be valid only till Paris 2024.</li> </ul>	
6	IPC Grant Applications	<ul style="list-style-type: none"> <li>- EA provided an update on the work being done with FFTRI and BTF for the Coaches Certification to also close the reporting of the grant received for 2021.</li> <li>- EA to work on the 2022 application as World Triathlon was found eligible to apply for up to 30.000€ for a targeted</li> </ul>	
6	CAG Action Items	<ul style="list-style-type: none"> <li>- There was a follow up call with CAG Members before Christmas to plan further activities and the overall 2022 plan. Potential meeting in early 2022 to identify the priorities for research, timelines, etc.</li> <li>- Classification activities from IPC: <ul style="list-style-type: none"> <li>o Review of the Classification Code (ongoing)</li> <li>o Intended face to face meetings for Heads of Classification</li> <li>o Compliance with the Code – next audit</li> </ul> </li> </ul>	

		<ul style="list-style-type: none"> <li>○ VI Refractive Errors (ongoing)</li> </ul>	
7	Coaches Working Group	<ul style="list-style-type: none"> <li>- USAT has had two brainstorming sessions for the mixed relay, two potential sites to test.</li> <li>- Sarasota to have a trial mixed relay, team can be comprised by more than one nation, etc, distances will be course dependant</li> </ul>	
8	AOB	<ul style="list-style-type: none"> <li>- NFs meeting planned for 18<sup>th</sup> March online</li> <li>- EA gave a count on current NFs considered to be regularly practicing the sport, as the Bid application for LA 2028 will be coming soon our way. It is a working file but provides a good insight of the current status.</li> <li>- MB mentioned the help ETU is able to provide to help developing NFs</li> </ul>	EA to make the document more visual-friendly for the PC's reference
9	Next Meeting	<ul style="list-style-type: none"> <li>- WED FEB 16<sup>th</sup> 2021</li> </ul>	

## Para triathlon Committee Minutes

### Meeting: 16 February 2022

Duration: via Zoom 21:00 CET

#### Present

- Grant Darby (GD), CAN (C)
- Martin Breedijk (MB), NED
- Christine Palmquist (CP), USA
- Lotfi Labaied (LL), TUN
- Beryl Campbell (BC), RSA
- Neil MacLeod (NM), ITA (VC)
- Masamitsu Tomikawa (MT), JPN
- Debbie Alexander (DA), RSA, Executive Board liaison
- Ian Howard (IH) (GBR), Executive Board liaison
- Jonathan Goerlach (JG), AUS, Athlete Committee Representative
- Allysa Seely (AS), USA, Athlete Committee Representative
- Eric Angstadt (EA), ESP – World Triathlon Staff Liaison

#### Absent

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Item	Discussion Items	Discussion	Actions
1	Apologies/absence	-	

2	Approval of minutes	<ul style="list-style-type: none"> <li>- Nov-Dec and January have been circulated, till Friday 18<sup>th</sup> for comments when they will be uploaded.</li> </ul>	EA to update minutes on Friday 18 <sup>th</sup> once feedback is concluded.
3	Calendar and Classification Opportunities	<ul style="list-style-type: none"> <li>- More events to potentially be added in the US, maybe in Europe, etc.</li> <li>- Continental Para Cups bid conditions out and Continental Confederations have been contacted with the bid conditions for their reference and to start potential bids for 2022. World Triathlon to manage in 2022.</li> <li>- Continental Championships is the main scope, Sarasota for America for PI (VI cancelled there), Stockton for Oceania and Poland in Europe. Other possibilities in A Coruña or Swansea if needed. Abu Dhabi for VI in November open again. EA working with IPC and IBSA still on outside competition opportunities.</li> </ul>	EA to share with the PC the Bid conditions of the CPCs
4	IPC Updates	<ul style="list-style-type: none"> <li>- 2021 and 2022 Agitos Grant: World Triathlon was successful in the report for the 2021 grant provided the courses are delivered in 2022. Application for 30,000€ submitted for the 2022 and awaiting news from IPC in this regard</li> <li>- Call with the IPC with all IFs to clearly understand the LA 2028 bid application package. EA confident we will be fine with the numbers but the application has to be submitted and full and all sports are considered to start from scratch.</li> <li>- Refractive Errors. EA working with an intern that is doing a great job and has already gone through nearly 120 records and no findings as of now on any potential issues between 2021 and 2018. Pending to review 2014 to 2017 files.</li> </ul>	EA to conclude the screening process and share the master file with the IPC/IBSA for final confirmation.

5	NFs Meeting and Para triathlon Conference	<ul style="list-style-type: none"> <li>- Planned for 18 March</li> <li>- 3-4 AUG for Para triathlon in Swansea</li> <li>- Para triathlon Slack work-space has been created and</li> <li>- DA suggested for Mental Health and wellbeing to be part of this conference</li> <li>- MB mentioned of another event in which the Netherlands is wanting to get athletes interested in para triathlon.</li> <li>- DA mentioned the need to work on sport adaptive equipment. EA explained this is a key part of the para coaches' certification course but should also be con</li> </ul>	MB to check with Dutch Federation.
7	Coaches Working Group	<ul style="list-style-type: none"> <li>- Most items have been resolved since the January meeting.</li> <li>- Dates for Abu Dhabi are very late for them to budget and plan accordingly.</li> <li>- Another Science and triathlon conference would be beneficial.</li> <li>- Do an in-depth check with the PTS2 athletes to check about the rule proposal for equipment to potentially be left at the mount line for athletes with above the knee amputations.</li> </ul>	
8	AOB	<ul style="list-style-type: none"> <li>- Slack Workspace for Para triathlon created. NFs have been informed through the newsletter to please provide an email to join the para workspace and be able to post questions and bring up topic of general interest.</li> </ul>	

9	Next Meeting	<ul style="list-style-type: none"><li>- MON 21<sup>st</sup> FEB 21:15pm CET for the Mixed Relay working group</li><li>- MON 23<sup>rd</sup> March 21:15 CET next PC meeting</li></ul>	
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## Para triathlon Committee Minutes

Meeting: 23 March 2022

Duration: via Zoom 21:00 CET

### Present

- Grant Darby (GD), CAN (C)
- Martin Breedijk (MB), NED
- Christine Palmquist (CP), USA
- Lotfi Labaied (LL), TUN
- Beryl Campbell (BC), RSA
- Neil Mac Leod (NM), ITA (VC)
- Masamitsu Tomikawa (MT), JPN
- Debbie Alexander (DA), RSA, Executive Board liaison
- Jonathan Goerlach (JG), AUS, Athlete Committee Representative
- Eric Angstadt (EA), ESP – World Triathlon Staff Liaison

### Absent

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Item	Discussion Items	Discussion	Actions
1	Apologies/absence	<ul style="list-style-type: none"><li>- Ian Howard</li><li>- Allysa Seely</li></ul>	

2	Approval of minutes	<ul style="list-style-type: none"> <li>- February ones already circulated and can be posted</li> </ul>	EA to upload
3	NF Meeting Recap	<ul style="list-style-type: none"> <li>- PC expressed their concerns around the number of attendees and actual number of NFs that make the best of this meeting.</li> <li>- Maybe separate sessions for developing NFs versus the more active ones for next edition? Maybe addressing the continental confederations to disseminate the information and engage NFs?</li> <li>- EA expressed the frustration of how many conversations and email exchange with NFs and NPCs ends up in nothing or hardly any action taken by that NF for various reasons, internal resources, funding, misunderstandings, etc. Maybe Zita Csovelyak in her role of Head of Development can also help in engagement.</li> <li>- CP mentioned how only she attended the meeting from her NF but many athletes expressed interest in seeing the recording after the meeting.</li> <li>- NM believes the meeting topics were more oriented to developed NFs with somewhat complex discussions that can be challenging to new NFs. GD: Hopefully some of the ongoing activities can help these NFs getting on track.</li> <li>- DA suggested also inviting NPCs so they can assist in some cases.</li> <li>- JG: Larger NFs maybe sponsoring and assisting smaller NFs</li> </ul>	<p>World Triathlon to ensure the meeting recording is available.</p> <p>Consider side by side meetings with clear approach to different levels of engagement. Also consider inviting smaller NFs to report on their own development.</p>

4	Events	<ul style="list-style-type: none"> <li>- Montreal confirmed for 8<sup>th</sup> of July</li> <li>- Other possibilities in Italy, maybe a Continental Para Cup, also from USA maybe a CPC in September</li> </ul>	
5	IPC	<ul style="list-style-type: none"> <li>- Formal confirmation Qualification Criteria</li> <li>- PARIS 2024: Maybe the limitation of transition space we may require having 3 races happening at the same time.</li> <li>- Bid Application for LA2028 → work in progress</li> <li>- Feedback Classification opportunities for VI: trying to set a date for an Out of Competition in Australia, for Commonwealth athletes an OOC opportunity in Madrid mid-June, hopefully with other NF/NPC cooperation (athletes from NIR, RSA).</li> <li>- Explanation to IPC on participating NPCs: discussion on how to grow flags and what has been done till now. GD: How do we manage to reach the benchmark and stay there and not worry every 4 years on meeting the figures? Some NFs depend on the one or two athletes and if we lost several of these NFs it could become an issue, despite the fact we are in a much better position than we were for Paris 2024. We will also highlight on the NFs we lost due to COVID-19.</li> <li>- The coaches' certification for para triathlon, the new classification courses will certainly contribute to help development, the specific meeting for developing NFs, the IPC Grant are definitely items that will help growing flags.</li> <li>- Joint National Championships. DA reiterated the pairing of NFs, where top NFs actually invest and invite athletes from another NF with simple things that can trigger engagement.</li> <li>- MB: Smaller NFs applying for grants from continental confederations</li> </ul>	

3	Calendar and Classification Opportunities	VI as mentioned and PI at European Championships and then in Swansea WPS. Asia CCHs tbd	
7	Coaches Working Group	<ul style="list-style-type: none"> <li>- Most items have been answered via NF Meeting and email</li> <li>- Mixed Relay experience in Sarasota update by CP. All classes represented by the teams that were put together</li> </ul>	MR Working Group to continue exploring the best format and options for the next test of a MR wherever this may happen
8	AOB	<ul style="list-style-type: none"> <li>- EA presented the ongoing work of the master file for research in PTS sport classes and what activities this will allow for the coming months</li> </ul>	
9	Next Meeting	<ul style="list-style-type: none"> <li>- APR 27th 22:00pm CET next PC meeting</li> </ul>	

## Para triathlon Committee Minutes

Meeting: 27 April 2022

Duration: via Zoom 22:00 CET

### Present

- Grant Darby (GD), CAN (C)
- Martin Breedijk (MB), NED
- Christine Palmquist (CP), USA
- Lotfi Labaied (LL), TUN
- Beryl Campbell (BC), RSA
- Neil Mac Leod (NM), ITA (VC)
- Masamitsu Tomikawa (MT), JPN
- Jonathan Goerlach (JG), AUS, Athlete Committee Representative
- Eric Angstadt (EA), ESP – World Triathlon Staff Liaison

### Absent

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Item	Discussion Items	Discussion	Actions
1	Apologies/absence	<ul style="list-style-type: none"><li>- Debbie Alexander</li><li>- Ian Howard</li><li>- Allysa Seely</li></ul>	

2	Approval of minutes	<ul style="list-style-type: none"> <li>- Pending to circulate the March ones</li> </ul>	
3	Event Updates	<ul style="list-style-type: none"> <li>- Main focus on Yokohama WPS that does not have a start list as some provisions are quite strict</li> <li>- Olsztyn Europe Triathlon Continentals will host Classification</li> <li>- Two WC in Europe coming up in June followed by Montreal WPS</li> <li>- Swansea International Para triathlon Conference Planning is ongoing</li> <li>- 2023 Bid Applications to be opened</li> <li>- MB: JIU invited the UKR to Yokohama</li> <li>- EA provided more information on the Madrid OOC VI Opportunity</li> </ul>	
4	IPC Updates	<ul style="list-style-type: none"> <li>- Qualification Criteria Pending from IPC</li> <li>- Membership Calls to take place in May with IFs</li> </ul>	
5	Classification Opportunities	<ul style="list-style-type: none"> <li>- Logistics in place for European Champs</li> <li>- CAG Call took place a week before. Analysis on the feedback from the MIC Survey ongoing to be able to reformulate them and go out with second round. Discussion for the meeting at the end of the year, potentially around Abu Dhabi WCHs.</li> <li>- Next Steps with Classification info file, Javier will be more available after May 20<sup>th</sup></li> </ul>	EA to follow up with IPC on the MIC Survey and Classification Code Review status

		<ul style="list-style-type: none"> <li>- VI OOC Opportunity in Brisbane took place a week ago, so 4 athletes for Commonwealth to be classified in Madrid mid-June.</li> <li>- GD: when will there be outcomes on the MIC survey outcomes? EA: IPC has come back with the summary for the 1<sup>st</sup> round of the Classification Code Review, so this could open the door to new approaches and side considerations.</li> <li>- CAG designing a basic survey about the Roadmap for Classification Changes that should go out late May so it can be discussed at the Swansea conference</li> <li>- Research Working Group: Roadmap is required before we can get engagement with a fixed plan. The Roadmap survey will help shape the action items around this.</li> </ul>	
6	Mixed Relay Project	<ul style="list-style-type: none"> <li>- GD explained the main concept of the relay, 4 athletes, all doing a super-sprint or even less distance if needed. Overall time should be close to the individual sprint time. Engaging of the TC so a member can be involved in the working group.</li> <li>- CP provided more insight on the work being done by USAT on statistic analysis. Idea is to produce a system based on percentages</li> <li>- There could be different sport classes at the same time on course</li> <li>- MB suggested that if both genders are represented in the same sport class, the male athlete to start first.</li> <li>- CP: USAT happy to continue assisting on this. Meetings with Para Nordic ongoing</li> </ul>	EA to follow up with IPC on this topic and check who from the TC would like to join the MR working group.

7	Coaches Working Group	<ul style="list-style-type: none"> <li>- The group defined their mission: to be a connection group, to be eyes and ears on the ground for all coaches, not a reduced group. Mission to outreach and engage other coaches. Maybe to have a subchannel for coaches to encourage communication. Brainstorm and feedback ideas to the PC. Promote para triathlon.</li> </ul>	
8	AOB	<ul style="list-style-type: none"> <li>- PC thanked Amanda Duke for her dedication to the sport</li> <li>- Logistics for the PC Meeting in Abu Dhabi were discussed</li> </ul>	
8	Next Meeting	<ul style="list-style-type: none"> <li>- THU 2<sup>nd</sup> June</li> </ul>	

## Para triathlon Committee Minutes

### Meeting: 2 June 2022

Duration: via Zoom 22:00 CET

#### Present

- Grant Darby (GD), CAN (C)
- Martin Breedijk (MB), NED
- Christine Palmquist (CP), USA
- Lotfi Labaied (LL), TUN
- Beryl Campbell (BC), RSA
- Masamitsu Tomikawa (MT), JPN
- Jonathan Goerlach (JG), AUS, Athlete Committee Representative
- Debbie Alexander (DA), RSA, Executive Board Representative
- Ian Howard (IH), GBR, Executive Board Representative
- Eric Angstadt (EA), ESP – World Triathlon Staff Liaison

#### Absent

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Item	Discussion Items	Discussion	Actions
1	Apologies/absence	- Neil MacLeod (NM), ITA (VC)	
2	Approval of minutes	1 Minutes previous Meetings 2 Event and Classification Update 3 IPC Updates	

		<p>4 CAG Updates</p> <p>5 Coaches Working Group (Please Christine, send any queries/notes you may have)</p> <p>6 MR Project</p> <p>7 Swansea International Para triathlon Conference</p> <p>8 AOB</p>	
3	Event Updates & Swansea Conference	<ul style="list-style-type: none"> <li>- Yokohama WPS: EA gave a brief update on Yokohama. Feedback from Coaches was the very good communication on behalf of World Triathlon, the downside was the cancellation of the run familiarization</li> <li>- Olsztyn ECHs → Duathlon. Feedback was the poor communication for the change in starts and that it seems that for Europe Triathlon the para was the least important race of the entire weekend. A lot of confusion on whether the European Champ would still be such. MB: every 4 years this can be a challenge when the ECHs will not alongside the ECH standard distance. IH mentioned how some athletes found out of the changes the morning of the race</li> <li>- PWC coming up Besançon and A Coruña and Montreal WPS, planning on the way as well as for Swansea.</li> <li>- Preparations for the International Conference in Swansea, finalising agenda and logistics for presentations, etc</li> <li>- Possibilities for a Continental Cup in USA and Italy in September</li> </ul>	

4	IPC Updates	<ul style="list-style-type: none"> <li>- EA reported on the IF Open days meetings at the IPC. Still discussions for Paris and detailed schedule, we reviewed the proposal for LA 2028 and the possibility of a mixed relay and this event would ne to be hosted at least from 2024 at World Champs. EA presented the figures on which we have based</li> <li>- Any interest to be part of Regional Championships such as Para pan, Para Asian, Para African Games will now need to go through the Continental Paralympic Committee</li> <li>- Finalising the work on the LA 2028 Bid and on the IPC Classification Survey that need to be completed by 4<sup>th</sup> of July.</li> <li>- In relation to the IPC Code compliance, World Triathlon to release a survey on timelines for Classification Changes.</li> <li>- DA mentioned the two action items coming from APSO, the Media Survey and the Women in Leadership</li> <li>- No further action required regarding the Refractive Error matter.</li> </ul>	<p>Outcomes of the Classification Changes Survey will serve to get the Research Projects to potentially kick off</p> <p>DA suggested for World Triathlon to ensure some NF can apply for funds or grants through their NPC</p> <p>DA requested EA to do when possible an analysis of participation by sport class for the PC</p>
5	Classification Opportunities	<ul style="list-style-type: none"> <li>- ECHs was extremely challenging due to the nature of the athletes and somewhat challenging logistics. This really calls for a review on the timings required for classification and number of days as we are stretching the panels to the limit and beyond.</li> <li>- VI OOC Opportunity in Madrid underway, near to 8 athletes expected.</li> <li>- Logistics in place for Swansea PI classification</li> <li>- Plan to host VI classification in Abu Dhabi</li> </ul>	

6	CAG	<ul style="list-style-type: none"> <li>- Working on the qualitative analysis for the MIC survey to finalise the proposal of the 2<sup>nd</sup> round for consultation</li> </ul>	
7	Coaches Working Group	<ul style="list-style-type: none"> <li>- The group continued to define their mission:</li> </ul> <p>Connection and Communication</p> <ul style="list-style-type: none"> <li>• Contact - for the PC to understand the perspective of Coaches on pressing items</li> <li>• Connection - to all of the coaches in Paratriathlon</li> <li>• “Eyes and Ears on the Ground”</li> </ul> <p>Outreach and Engage</p> <ul style="list-style-type: none"> <li>• Inclusive - we do not want to be a privileged group that simply receives the best information from the Para Committee</li> <li>• Resource Support - we want to be the group that helps to compile a list of available resources for coaches in Paratriathlon. “Much goes unused because no one knows.”</li> <li>• Perhaps a Slack subchannel for all coaches?</li> </ul> <p>Concepts, Ideas, Feedback and Recommendations</p> <ul style="list-style-type: none"> <li>• Generate monthly agenda item for deep discussion</li> <li>• Identify clear, pressing needs for Paratriathlon coaches</li> <li>• Comment on how coaches feel the effects of rules, decisions and world events</li> </ul>	

		<ul style="list-style-type: none"> <li>• Provide feedback upon request</li> <li>• Make suggestions. Propose solutions. Generate ideas.</li> </ul> <p>Promote</p> <ul style="list-style-type: none"> <li>• Promote and support Paratriathlon and Paratriathlon coaches</li> <li>• Encourage new and smaller nations</li> </ul>	
8	Mixed Relay Project	<ul style="list-style-type: none"> <li>- A lot of work being done within USAT, but they have realized they simply do not have robust data to support a proposal, but a letter has been forwarded to share with the PC (attached)</li> <li>- Many races are required to make the best of this project, so it is encouraged to test as soon as possible at established LOCs, if possible, in 2022.</li> <li>- This would help drafting a good set of rules</li> <li>- USAT could host a Mixed relay in 2023 at designated events.</li> <li>- EA explained that Swansea put its best efforts to host it but it was not possible this year, although they will consider for 2023. Thanos checking about this possibility in Abu Dhabi during the WCHs.</li> </ul>	Working Group to address these matters in a call in mid-June
8	AOB	-	

8	Next Meeting	- JUL 26 <sup>th</sup>	
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## Para triathlon Committee Minutes

Meeting: 26 July 2022

Duration: via Zoom 22:00 CET

### Present

- Grant Darby (GD), CAN (C)
- Christine Palmquist (CP), USA
- Lotfi Labaied (LL), TUN
- Beryl Campbell (BC), RSA
- Neil Mac Leod (NM), ITA (VC)
- Eric Angstadt (EA), ESP – World Triathlon Staff Liaison

### Absent

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Item	Discussion Items	Discussion	Actions
1	Apologies/absence	<ul style="list-style-type: none"><li>- Ian Howard</li><li>- Debbie Alexander (DA), RSA – EB Liaison</li><li>- Allysa Seely</li><li>- Jonathan Goerlach</li><li>- Masamitsu Tomikawa (MT), JPN</li><li>- Martin Breedijk (MB), NED</li></ul>	

2	Approval of minutes and agenda proposed	Pending	
3	Event Updates	<ul style="list-style-type: none"> <li>- EA gave some updates for Birmingham and Covid challenges with the local team and some TOs.</li> <li>- WCups from Besançon and A Coruña where there was a major issue with race stopped for female PTWC. It is still unsure whether the athletes requested for assistance or if someone decided to pull them out without TD's approval. Montreal seems like it run OK but with very little manpower and basic resources.</li> <li>- Many DSQ in recent races for PTVI athletes for not serving penalties, some due to distraction but others seem to not even be aware they should be paying attention to this</li> <li>- Planning for Swansea is still ongoing. Some reservations around the para-friendly component of this race</li> <li>- Alhambra WCup and the two Continental Cups planning is also ongoing for September</li> <li>- Existing challenges for the course in Abu Dhabi</li> </ul>	EA still following up on this issue
4	Classification	<ul style="list-style-type: none"> <li>- VI Madrid Out of Competition went very well in June before the A Coruña PWC. All pending athletes for Commonwealth were classified.</li> <li>- Swansea classification is planning, we are getting many challenging cases with non-conclusive diagnostics or Health Conditions. CAG spending a lot of time in pre-classification discussions that are proving more complex each time</li> <li>- Abu Dhabi VI Classification planning in progress in case it can take place</li> </ul>	

		<ul style="list-style-type: none"> <li>- Classification at African CCHs will depend on the numbers for athletes requiring classification</li> </ul>	
5	Swansea Conference	<ul style="list-style-type: none"> <li>- Very busy with preparations of presentations with DA and HoC as well as logistics. Around 30 participants registered. No IPC Representatives</li> <li>- Checking who can represent athletes</li> </ul>	
6	Abu Dhabi WCHs and Congress	<ul style="list-style-type: none"> <li>- EA checking who will be in Abu Dhabi with their NFs. Checking to set the PC Meeting Date and time as well as the logistics for the Chair</li> <li>- Still checking for the Mixed Relay opportunity in case we can host it.</li> <li>- The PC discussed about the best timing for the PC meeting due to the various commitments the members have as TOs or Team Managers</li> </ul>	
7	Survey Outcomes	<ul style="list-style-type: none"> <li>- EA to summarise, at least for Swansea Conference and later share with the PC. Main item is about timelines for classification changes</li> <li>- DA prioritising to provide a perspective on where we are coming from and what has been achieved since the sport went into the PG Programme</li> </ul>	GD requested EA to share these summaries with the PC
8	AOB	<ul style="list-style-type: none"> <li>- MR Working Group has not met again, this is pending to get the required people together to continue discussions. GD requested to be part of this call when it takes place. USAT Statician is reviewing existing documentation</li> <li>- Para Coaches Working Group has not met recently but will reconnect after Swansea. Maybe a short face to face meeting in Swansea</li> </ul>	

		- LA 2028 bid Application was delivered early July	
8	Next Meeting	- AUG 30th	

## Para triathlon Committee Minutes

Meeting: 30 August 2022

Duration: via Zoom 22:00 CET

### Present

- Grant Darby (GD), CAN (C)
- Martin Breedijk (MB), NED
- Christine Palmquist (CP), USA
- Lotfi Labaied (LL), TUN
- Beryl Campbell (BC), RSA
- Debbie Alexander (DA), RSA – EB Liaison
- Eric Angstadt (EA), ESP – World Triathlon Staff Liaison

### Absent

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Item	Discussion Items	Discussion	Actions
1	Apologies/absence	<ul style="list-style-type: none"><li>- Ian Howard (IH), GBR – EB Liaison</li><li>- Neil Mac Leod (NM), ITA (VC)</li><li>- Masamitsu Tomikawa (MT), JPN</li><li>- Allysa Seely (AS), USA – Athlete Representative</li><li>- Jonathan Goerlach (JG), - Athlete Representative</li></ul>	

2	Approval of minutes and agenda proposed	Pending	
3	Swansea Conference and Events	<ul style="list-style-type: none"> <li>- Birmingham event was superb, incredible atmosphere the day of the race, would have been great with more athletes. DA suggested to carefully monitor the way schedule is announced as both Triathlon and Para Triathlon were announced for same day without distinction</li> <li>- Swansea turned out well, but with many areas to improve. Some risky situations due to tight schedule, all feedback gathered for the LOC to review. The athlete's feedback was quite diverse, especially around the run course, etc, the bike stretch to reach the bike laps.</li> <li>- BC provided detailed feedback for both Birmingham and Swansea, transport challenges and how BTF tried the best to manage within the given circumstances. Abu Dhabi WCHs, new location decided, logistics being finalised. Will soon be released</li> <li>- Alhandra PWC coming up, some aspects being monitored carefully as there have been changes inside the NF for implementation. The CPC in America was cancelled and the one in Europe under planning. African CCHs coming up as well and the PWC of Alanya in October.</li> </ul> <p>Swansea Conference</p> <ul style="list-style-type: none"> <li>- CP, NM, BC provided feedback on the conference, too bad it was confirmed with logistics details quite late as it would have been great to have more people there. They agreed the topics were extremely interesting and useful to the participants as well as the interactions amongst them. DA said it was so important to have it as a stand-alone conference. She tried to provide an overview of where we come from, where we are, and what are the most important action items to consider for the future. EA expressed that it seems some things need to be done</li> </ul>	<p>BTF and EA to review feedback from Conference to decide whether another conference can be planned in 2023 or not</p> <p>DA reminded how it is critical at Congress to go to all the Continental Confederation meetings in Abu Dhabi to engage with the key people.</p>

		<p>better and how communication is still critical and pending to be 100% efficient. It is not anyone's fault, but we need to explore alternative avenues. Opportunities for feedback after events was demanded. Interaction with some athletes showed how there is basic information that is worryingly unknown to the athletes.</p> <ul style="list-style-type: none"> <li>- EA highlighted how some of the outcomes from the Surveys and discussions at the conference should be considered for the strategic planning as they have huge impact in some areas.</li> <li>- MB received feedback on how good the conference was. He highlighted how inside Europe Triathlon, there are many considerations for the development of Para with basic financial allocation.</li> </ul>	
4	IPC Updates	<ul style="list-style-type: none"> <li>- IPC Classification Code review is the most relevant thing right now, Katerina Magkou as HoC will attend the HoC meetings in Siegburg, close to Bonn. Marguerite Christophers from NZL, on the CAG will also attend on behalf of NZL NPC.</li> <li>- Preparations for the General Assembly in November</li> </ul>	
5	Classification	<ul style="list-style-type: none"> <li>- Swansea was extremely challenging; the athlete evaluations are now requiring 90-120 minutes causing major delays in the planned schedules. Luckily here there was some flexibility, but it is becoming more and more of an issue. We are stretching classifiers to the limit.</li> <li>- NFs are presenting more challenging neurological cases more frequently than ever before.</li> </ul>	
6	Mixed Relay Project	<ul style="list-style-type: none"> <li>- Pending meeting with Hugh and the USAT Statician.</li> <li>- Still pending to see if it is possible to host in Abu Dhabi</li> </ul>	

7	Coaches Working Group	<p>CP reporting:</p> <ul style="list-style-type: none"> <li>- A lot of discussion on Swansea event, the bike course was a B solution after part of the original sea-side course collapsed earlier in the year, the Ironman race the next day had an impact on planning as well.</li> <li>- New coaches on the group</li> <li>- Demanding to learn about 2023 Event Calendar ASAP. Wanting to know which WCHs would provide the WCH Paralympic ranking points during the qualification. Request to go back to face-to-face athlete briefing. EA clarified Pontevedra 2023 WCHs will be the official event providing the WCHs ranking points during the qualification for Paris 2024. Releasing the calendar ASAP is also a priority as soon as we can confirm events.</li> <li>- A lot of interest to learn how to host a Mixed Team Relay for Para. It would be great to have a basic set of rules. Whenever a Para MR can happen, to always have it after the individual events.</li> </ul>	
8	AOB	<ul style="list-style-type: none"> <li>- MB mentioned about the upcoming CPC event in Bari and potential interests from other European NFs. Maybe in the future a CPC aside the Continental Championships</li> <li>- DA highlighted the fact that we do not have the same resources in all countries. Ensuring safe and fair race should be the priority and from there, work out a plan that allows for races to happen in all regions, to encourage those disfavoured athletes to compete. We need to justify why we are called "<b><u>World</u></b> Triathlon". Some more developed NFs need to understand that we need to look at the big picture and be flexible with some standards at some events.</li> </ul>	EA to check the possibility for PC representatives to attend the Continental Confederation Meetings in Abu Dhabi

8	Next Meeting	<ul style="list-style-type: none"><li>- Tentative OCT 11<sup>th</sup></li><li>- Rules Revision tbd</li><li>- November 2<sup>nd</sup></li></ul>	
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## Para triathlon Committee Minutes

Meeting: 19 October 2022

Duration: via Zoom 22:00 CET

### Present

- Grant Darby (GD), CAN (C)
- Martin Breedijk (MB), NED
- Beryl Campbell (BC), RSA
- Eric Angstadt (EA), ESP – World Triathlon Staff Liaison
- Ian Howard (IH), GBR – EB Liaison
- Neil Mac Leod (NM), ITA (VC)
- Masamitsu Tomikawa (MT), JPN
- Allysa Seely (AS), USA – Athlete Representative
- Jonathan Goerlach (JG), - Athlete Representative

### Absent

\*For ease of minute taking only first names or initials of the members will be referred to in the minutes. You can see full names above

Item	Discussion Items	Discussion	Actions
1	Apologies/absence	<ul style="list-style-type: none"><li>- Lotfi Labaied (LL), TUN</li><li>- Christine Palmquist (CP), USA</li><li>- Debbie Alexander (DA), RSA – EB Liaison</li></ul>	

2	Approval of minutes and agenda proposed	Minutes were circulated a few days prior and unless any feedback is provided, they will be uploaded accordingly. Minutes from the Rules Working group to be renamed accordingly	
3	Classification System Changes Survey	<ul style="list-style-type: none"> <li>- EA shared with the PC members the overall survey feedback, EA to refine the summary so it can be presented at congress/ Para NFs meeting. PC members can review and highlight any topic that has not been captured so far like in the Swansea presentation</li> </ul>	
4	PTS4 Athlete Feedback	<ul style="list-style-type: none"> <li>- EA on email exchange that took place since June with some PTS4 arm impaired athletes where they are requesting changes to be implemented to the system prior to the Paris 2024 PGs, based on the results observed so far in 2022.</li> <li>- NM: Maybe it would be good to review how the sport class decision came about, not focus on performances but analysing scientific evidence. Aspects of training to be highlighted.</li> <li>- GD requested to verify if we will have an NF Meeting in Abu Dhabi and yes, a slot has been allocated after the PC on Friday 25<sup>th</sup>, 5:15pm till 7pm. Recommendation to review the chart with the breakdown of classes when the system was redesigned in the fall of 2016</li> <li>- EA to work with JG and AS with KM to help understand the athlete's representatives the process for the Code compliance and review so they can also transmit this to the athletes.</li> <li>- GD reminded the process, consultation, research to support changes, consultation with the IPC and then establish a trial or a period of implementation with clear timelines. Supporting research or science needs to be provided for any changes</li> </ul>	<p>CAG follow up on how to best address this topic through proper feedback and discussion that is in line with the IPC Classification Code and proposed changes</p> <p>EA to remind the NFs the required process to introduce changes to the classification system</p> <p>EA to retrieve the roadmap from the meeting with IPC in March 2019</p> <p>EA to set up a call with KM and JG and AS for the IPC Classification Code update</p>

5	IPC Classification Code Review & Classification scope and planning	<ul style="list-style-type: none"> <li>- KM Provided the overview of the meeting for Heads of Classification in Bonn in September. Chance to interact and address questions to the IPC Classification Committee and Code Review Working Group. We have entered the 2<sup>nd</sup> consultation round, feedback to be provided by 15 December and this phase will conclude in 2023.</li> <li>- New Code has included the 3 International standards around Eligible Impairments, Athlete Evaluation and Protest and Appeals.</li> <li>- Differentiate Non-Eligible Cases, one for not having an eligible impairment and the other one for not meeting the Minimum Impairment Criteria (MIC). <b>They are fixed on establishing an MIC per impairment type.</b></li> <li>- Centralising VI operations.</li> <li>- <b>They are recommending us to use existing data and move away from the ordinal calculations, in the direction of more sport classes, video profile library with recognition of patterns to help scoring. Regarding MIC the recommendation is to use impairment assessment methods and not sport specific sport tests. MIC is about impairment and not activity limitation. Sport Specific tests should be used for sport class allocation.</b></li> <li>- Many IFs were however still requesting clarifications on several topics</li> <li>- GD: Did discussions about Intellectual Impairment (II) occur? KM: Yes, not specific around triathlon but around age limits and eligibility until they are 22 years old. Questions on what happens with acquired health conditions after that age as well as the scope and definition for II.</li> <li>- EA working on a summary of classification expenses since 2017 to present in November to help the strategic planning around classification opportunities. <b>EA has concerns around how we are stretching the classifiers to the limit with extremely long sessions with very challenging cases that each time, are more and more from NFs.</b></li> </ul>	
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		<p><b>Extra day for classification to be scoped to avoid stressful situations. A balance needs to be found between our resources and the needs for the sport. Opportunities need to be sufficient to ensure the sport can continue growing.</b></p> <ul style="list-style-type: none"> <li>- AS asked if there are many Protests coming through in para triathlon and are they having a strong basis? KM/EA explained there is a fee and how NFs/NPCs can only protest own athletes. EA clarified we are having very few protests (2 or 3 IF protests only in this cycle and 1 appeal that was upheld). When we compare to other IFs we feel quite relieved to not have frequent legal challenges.</li> </ul>	
6	Rules Review	<ul style="list-style-type: none"> <li>- Working Group Meeting for rule changes were circulated, now awaiting TC feedback. EA briefed the PC on the main endorsements the TC has done or minor amendments suggested.</li> </ul>	PC to provide urgent feedback once the TC releases the outcome of their final recommendations in case the PC has any concerns. This will be done imminently.
7	Mixed Relay	<ul style="list-style-type: none"> <li>- EA update on status and reaching out to the NFs that can potentially stay at this stage in Abu Dhabi for this event. Still soon to know the final numbers but it is looking promising, at least 5-6 nearly confirmed.</li> <li>- Combinations will be allowed in order to test and get this rolling</li> </ul>	EA to follow up on the potential Mixed Relay Teams
8	Abu Dhabi and Events / Congress	<ul style="list-style-type: none"> <li>- EA and BC gave a short update on Abu Dhabi, meetings and reports from the PC. GD will forward to the PC the congress report.</li> </ul>	GD and EA to work on the presentation and DA had requested the participation figures by NFs and Sport Class
9	Coaches Working Group	<ul style="list-style-type: none"> <li>- EA short update on previous Coaches meeting, mainly discussions on the 2023 Calendar, events scoring in the qualification period. There is some uncertainty around some World Cups that are having planning issues for next year.</li> </ul>	

10	Equity and Inclusion Commission	<ul style="list-style-type: none"> <li>- Equity and Inclusion Commission have requested engagement from different committees, so maybe someone from the PC to attend their weekly meetings. GD met with the chair, discussing equity amongst our nations as a relevant topic.</li> </ul>	EA to check who is the staff liaison for this committee
11	AOB	<ul style="list-style-type: none"> <li>- EA Intellectual Impairment: report went to the EB in Montreal and a more detailed report comprising the results of the survey will go to congress. EA gave the PC a short summary of the report</li> <li>- Classification Courses in January confirmed</li> <li>- Para coaching to be yet confirmed, maybe at the project in Saudi Arabia. Engagement of NM as facilitator. BC requested if there will be an opportunity for NFs to put forward candidates for upcoming courses. This will be possible.</li> <li>- Classification Advisory Group meeting planned in conjunction with the development activities in Saudi Arabia</li> <li>- IH: asked if the para coaching course is not yet online and available? EA explained the current content that does not quite replicate the existing modules on the hub. Until some additional media material is implemented, the material is nearly ready to be delivered in person, but it will take a bit to be implemented into the education hub. Recommendation to explore options if some IFs can no longer offer hosting.</li> </ul>	
12	Next Meeting	<ul style="list-style-type: none"> <li>- 21:00 CET NOV 2<sup>nd</sup> 2022 after Europe goes back to daylight savings.</li> </ul>	

## Para triathlon Committee Minutes

### Meeting: 2 November 2022

Duration: via Zoom 21:00 CET

#### Present

- Grant Darby (GD), CAN (C)
- Neil MacLeod (NM), ITA (VC)
- Martin Breedijk (MB), NED
- Beryl Campbell (BC), RSA
- Lotfi Labaied (LL), TUN
- Christine Palmquist (CP), USA
- Eric Angstadt (EA), ESP – World Triathlon Staff Liaison
- Debbie Alexander (DA), RSA – EB Liaison
- Ian Howard (IH), GBR – EB Liaison

#### Absent

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Item	Discussion Items	Discussion	Actions
1	Apologies/absence	<ul style="list-style-type: none"><li>- Masamitsu Tomikawa (MT), JPN</li><li>- Allysa Seely (AS), USA – Athlete Representative</li><li>- Jonathan Goerlach (JG), - Athlete Representative</li></ul>	

2	Approval of minutes and agenda proposed	Pending	
3	Abu Dhabi Updates	<p>GD clarified to IH that he is the chair and only he can give the floor to any attendees. At the NF meeting there will be Q&amp;A for NFs to put questions forward. All Dates and hours have been included in the congress package that has been sent out.</p> <p>Format is hybrid so for the PC meeting the non-present members can attend online</p> <p>IH asked if the Para NFs meeting is not conflicting with the AG NFs meeting. EA suggested that the scope of the meeting is slightly different and in principle there would be different representatives. But it could be there are members interested in both or easier for smaller NFs.</p> <p>IH suggested to contact all NFs attending congress regarding the Para NFs meeting. EA clarified this can be done towards all the NFs, not only those going to congress.</p> <p>NM wanted to check the Para NFs meeting is also hybrid</p> <p>Mixed Relay is on track, several teams have submitted team proposals, a few could be mixed</p> <p>Time set aside for the Para coaches meeting</p> <p>There will be additional media coverage and interviews in Abu Dhabi to produce a good highlight package</p>	
4	2023 Calendar	<p>Gergely and I chasing LOCs to get confirmations, some challenges with a few dates and costs for LOCs</p> <p>IH highlighted about the unfortunate clash of Swansea WPS and Long Beach PWC and the implications it could have with athletes participating?</p>	

		<p>EA: it will be at the beginning of the qualification period, so it is incredible points being offered, top athletes are always going for the highest points as early as possible. Events are likely to be full despite the clash on date.</p> <p>DA: Antidoping at Para events: is this a usual challenge? It seems there is questioning around the number of tests we do? EA checking with ITA on the existing scope.</p> <p>MB: Europe Triathlon will request that the Madrid CCHs to be counted as the official event to count towards Paralympic Rankings. Are Continental Confederations taking over the Continental Cups bid and delivery. In principle events outside the qualification period are not to be considered and Confederations will take over the Continental Cups management.</p>	
5	Status on Participating NFs	<p>EA showed the PC the current status of practicing NFs which is concerning and will be shared with the nations in Abu Dhabi.</p> <p>DA asked EA to make sure we touch base with key NPCs at the IPC GA to try and activate actions. EA mentioned how many NFs and NPCs for the development projects in Asia have not responded on the invitation to the Al Khobar event</p> <p>IH suggested is it probably easy to identify which NFs can bring the count back up and engage with them. Awareness needs to be raised.</p> <p>BC suggested to encourage the Cont. Confederations</p> <p>CP: the coaches working group has this as a priority to engage with “younger” nations.</p> <p>EA: The NFs with the “*” on the file are those that are more ready to take a step further.</p>	<p>EA to do another thorough analysis at the end of June 2023 before the qualification period starts</p> <p>Follow up to see how we can interact in Abu Dhabi with the Cont. Confederations</p>

6	APSO	Women in Leadership course taking place in January, World Triathlon to nominate either CP or BC or both	
7	IPC Code Review	EA, KM to engage with JG and AS and bring them up to speed as there will be calls with Athlete Representatives. Feedback due 15 <sup>th</sup> December CAG to meet in Al Khobar to finalise as well	
8	AOB	NM has been hired to structure the Educational Material for delivery of the Coaches Certification.	
9	Next Meeting	FRI 25th	