

1. APPENDIX E

QUALIFICATION RULES AND PROCEDURES

Extract from World Triathlon Competition Rules

1. General:

- 1.1. The general procedures and rules of qualification are outlined below.
- 1.2. The specific Qualification Criteria for all World Triathlon and Continental Events are outlined in the World Triathlon website under the following link:
https://www.triathlon.org/about/downloads/category/qualification_criteria;
- 1.3. The specific Ranking Criteria for World Triathlon and Continental Confederations are outlined in the World Triathlon website under the following link:
https://www.triathlon.org/about/downloads/category/ranking_criteria;

2. Start Lists and Waiting Lists management procedures:

- 2.1. This section affects all World Triathlon events, except those specifically excluded. Such exclusion is indicated in the specific Qualification Criteria. The specific Qualification Criteria also sets:
 - a.) The National Federations' quota (*);
 - b.) The Host National Federation's quota (*);
 - c.) The extended National Federations' quota (*);
 - d.) The extended Host National Federation's quota (*);
 - e.) The quota excess at the discretion of the invitation panel;
 - f.) ~~The day of the start list's creation;~~
 - g.) ~~The number of substitutions allowed per National Federation;~~
 - h.) ~~The last day the National Federation can request substitutions;~~
 - i.) ~~The last day the National Federation can communicate withdrawals without penalty;~~
 - j.) ~~The maximum number of invitations to be allocated;~~
 - k.) ~~The day of the invitation panel meeting.~~

(* These quotas may be reduced as the result of the application of penalties.

- 2.2. ~~National Federations may include athletes in the waiting list at any moment; Athletes are entered to the Waiting List 33 days before the first day of a given event by the National Federations. Athletes are sorted according to the following priority criteria:~~

2.3. Start list will be created the first Tuesday before 30 days before the event, unless indicated differently in the specific Qualification Criteria;

a.) a.) All athletes entered in the waiting list will be sorted as follows;

(i) First by World Triathlon World Ranking, or the priority indicated in the Qualification Criteria;

(ii) Then Athletes without World Triathlon World Ranking points. They are sorted as one per National Federation in alphabetical order of the IOC country code, starting with the host National Federation. Once one athlete of every National Federation is on the Waiting List, a second one is included to the Waiting List, with the same principles as above. Then a third athlete, and so on;

b.) The number of athletes equal to the size of the start list minus five will be moved to the start list, provided that the inclusion of the specific athlete does not result in the National Federation quota or the Host National Federation quota exceeded.

c.) If applicable, at the same time, waiting lists are created with the athletes not included in the start list, following the same order as above.

2.4. Athletes entered to the Waiting List after this moment will be allocated the last positions according to the time of entry.

~~2.4. Start list will be created 32 days before the first competition day, unless indicated differently in the specific Qualification Criteria;~~

~~2.5. Athletes are approved from this sorted Waiting List to the Start List according to the order in it, provided that the inclusion of the specific athlete does not result the exceeding of the National Federation quota or the Host National Federation quota;~~

2.5. Those athletes exceeding the quota are tagged with the indication of "Exceeds the National Federation quota";

~~2.6. The maximum number of athletes approved to the Start List are indicated in the specific Qualification Criteria, minus the number of invitations to be allocated. No more athletes are approved in the start list till the invitation process is completed. (This point does not apply to para triathlon events) until 28 days before the event, when the invitation panel decision happens;~~

2.7. Till Friday after the creation of the start list: 30 days before the first day of competition of a given event;

a.) National Federations may request substitutions;

b.) National Federations may request withdrawals without penalty;

c.) National Federations may request invitations.

2.8 Saturday after the creation of the start lists 28 days before the first day of competition of a given event invitations are awarded as outlined below in section 7 of this Appendix;

2.9. The start positions not filled by the invitation panel are filled by the next eligible athlete on the sorted Waiting List;

2.10. Following to the procedure above, when one National Federation withdraws an athlete not tagged with “Exceeds the NF quota”, the tag on the first athlete from the same National Federation will be automatically removed;

2.11. Vacancies in the Start List are filled by the next eligible athlete in the sorted Waiting List. A vacancy in the Start List may happen as consequence of a withdrawal or because the low number of entries;

2.12. When all the athletes in the Waiting List are tagged with “Exceeds the NF quota” and there is a vacancy in the Start List, the first athlete will be approved. The acceptance of athletes exceeding the National Federation or Host National Federation quota follows the order of one athlete per National Federation, according to their positions in the sorted Waiting List. Once all affected National Federations have one exceeding athlete in the Start List, a second one is moved to the start list, etc.;

2.13. No athletes will be admitted in the wait list from 48 hours before the Athletes’ Briefing;

2.14. Vacancies from 24 hours before the Athletes’ Briefing will be filled with athletes from the waiting list who are present at the briefing.

3. Actions taken as consequence of withdrawals:

3.1. Actions taken applicable to the athletes in case of wait list exists and not all athletes in it are tagged as excess: start lists does not include athletes exceeding National Federations’ quota:

- a.) Athletes withdrawing from a competition after 13.00 GMT on Monday before the event, are removed from all the start and waiting lists of the events in the next 30 days counted from the day of the withdrawal;
- b.) The athlete is not approved to compete in any competition on the same weekend of the competition he/she withdraws and on the following one;
- c.) The penalty of that following weekend may be avoided by the use of a “joker” as described below.

3.2. Actions taken applicable to the National Federations:

- a.) National Federations withdrawing athletes from the start list during the period between the scheduled day for invitations 30 days before the first day of competition and the athletes’ briefing, will receive a penalty consisting in a reduction of the National Federation quota in future World Triathlon events as outlined in the following tables:

WTS, World Cups and Continental Championships	
Withdrawals (per gender)	Quota reduction (per gender)
1	0

2-3	1
4-5	2
6 or more	3

Continental Cups and Junior Continental Cups	
Withdrawals (per gender)	Quota reduction (per gender)
1	0
2-3	1
4-6	2
7-10	3
11-15	4
16 or more	5

Para triathlon events	
Withdrawals (both genders, all classes)	Quota reduction (applicable to all classes and both genders)
1-3	0
4-6	1
7 or more	2

- b.) Athletes missing the briefing, without previous notice, are added to those withdrawn from the competition by the National Federation.
- c.) Also athletes missing the briefing and missing the competition are added to determine the total numbers of athletes withdrawing from a competition.
- d.) The quota reductions are cumulative, if generated in different events on the same weekend or in events which their penalty times overlap;
- e.) All National Federation will have a minimum quota of one (1) on an event, even if the accumulated penalties would eliminate all athletes of the National Federation from an event.
- f.) Monday after the event, the number of withdrawals per National Federation per gender are calculated and the reduction of the quotas are announced to the National Federations affected. The events affected by this reduction will be as the following:

- (i) World Triathlon Series: The next two WTS events which Start List are to be produced;
 - (ii) World Cups / Continental Championships: The next two events which Start List are to be produced;
 - (iii) Para triathlon events: The next two para triathlon events which Start List are to be produced;
 - (iv) Continental Cups: The events of which Start List are to be produced in the next 30 days;
 - (v) Junior Continental Cups: The next two Junior Continental Cups which Start List are to be produced.
- g.) Fair and unexpected withdrawals may happen. In order not to penalise National Federations because of them, NFs can use the “jokers”. A number of unexpected withdrawals without being penalized because last minutes issues are considered by the “jokers”.
- h.) The number of “jokers” per National Federation depends on the number of participations of each National Federation over the previous years as follows:

Number of “Jokers”	National Federation
10	AUS, CAN, ESP, JPN, MEX, USA
8	BEL, BRA, CHN, FRA, GBR, GER, ITA, NED, NZL, RUS, SUI
6	ARG, AUT, CHI, CZE, ECU, HUN, ISR, KAZ, KOR, POL, POR, RSA
4	COL, CRC, EST, HKG, IRL, LUX, MAR, NOR, PHI, SVK, SWE, TPE, UKR
2	BLR, CUB, DEN, ROU, TUR, UZB
1	All other National Federation

4. “Jokers”:

4.1. The use of one joker means:

- a.) To reduce by one the reduction of the quotas, or
- b.) To give to the penalised athletes the possibility to compete in the second weekend after the withdrawal.

~~4.2. The quota reductions are cumulative, if generated in different events on the same weekend or in events which their penalty times overlap;~~

4.2. National Federations have to announce the use of the joker within 48 hours of the announcement of the reduction of the quota;

~~4.3. All National Federation will have a minimum quota of one (1), even if the accumulated penalties would eliminate all athletes of the National Federation from an event.~~

5. Numbering:

- 5.1. Events will be numbered on the previous Monday by 13:00 GMT according to the criteria indicated in World Triathlon Competition Rules, section 2.10. Athletes admitted in the start list after the numbers are assigned, will receive the next highest number.

6. Exceptional conditions:

- 6.1. Non-Asian athletes will not be admitted in the elite competitions of the Asian Triathlon Continental Championships. For other Asian Championships, non-Asian athletes will be admitted if the competition is not full, with the same quota limitations as the Asian National Federations. These admissions will be approved 10 days before the event;
- 6.2. Non-European athletes will not be admitted in the elite competitions of the European Sprint Triathlon Continental Championships. For other European Championships, non-European athletes will be admitted if the competition is not full, with the same quota limitations as the European National Federations. These admissions will be approved 10 days before the event;
- 6.3. African-, American- and Oceania Continental Championships will be open to athletes from any continent if the race is not full, with the same quota limitations as the National Federations of the host continent. These admissions will be approved 10 days before the event.

7. Invitations:

- 7.1. ~~Friday after the creation of the start list 28 days~~ (unless outlined differently in the specific Qualification Criteria) Invitation Panel will have to opportunity to award as much invitations as vacancies are which is at least five invitations before the first competition day ~~Invitation Panel will award 5~~ (unless outlined differently in the specific Qualification Criteria) invitations based on the requests, but not limited to it;
- 7.2. Invitation request must be emailed by the respective National Federation to entries@triathlon.org;
- 7.3. The Invitation Panel cannot extend the National Federation quotas indicated in specific Qualification Criteria;
- 7.4. The Invitation Panel is composed of following members for World Triathlon events:
 - a.) The World Triathlon Secretary General or designate;
 - b.) A representative of the World Triathlon Sport Department;
 - c.) A representative of World Triathlon Development.
- 7.5. The Invitation Panel is composed of following members for Continental events:
 - a.) The Secretary General of the Continental Confederation or designate;
 - b.) A representative of the World Triathlon Sport Department;
 - c.) A representative of World Triathlon Development.

8. Substitutions:

- 8.1. National Federations are allowed to substitute athlete(s) in any event;
- 8.2. The names of both athletes involved in the substitution must be emailed to entries@triathlon.org;
- 8.3. Substitutions are only allowed up to Friday after the creation of the start list, 30 days prior to the first competition day;
- 8.4. The replacement athlete will take the position of the replaced athlete, no matter if the replaced athlete is in the start or waiting list. The replaced athlete will be removed from the competition;
- 8.5. Replaced athletes may be entered in the waiting list again and will be considered a late entry.
- 8.6. The number of substitutions per gender per event are as the following:
 - a.) One (1) substitution – World Triathlon Series, U23 World Championships;
 - b.) Two (2) substitutions – Triathlon World Cup, Multisport Events, Continental Championships;
 - c.) Three (3) substitutions – Triathlon Continental Cups, Junior Continental Cups, Development Event.
 - d.) One (1) substitution per gender medal event on all Para triathlon Events.

9. Late withdrawal:

- 9.1. Athletes present at the Athletes' Briefing, but are forced to withdraw from the competition due to a last minute illness or injury, as proven by a certificate from a medical doctor with the approval of the Medical Delegate, will not be penalised;
- 9.2. In the event of lack of Medical Delegate, the Technical Delegate may consult with the Event Medical Director.
- 9.3. Athletes will be excused to go to the briefing following an examination by the Medical Delegate or in the absence of the Medical Delegate, by the Event Medical Director as proven, will not be penalised.
- 9.4. They will be marked as DNS and the next eligible athlete will be added to the start list;

10. Procedures on events happening the same weekend.

10.1. Hierarchy of the events

- a.) Events in the same weekend will be classified according with this hierarchy

1. World Triathlon Championship Finals
2. World Triathlon Championship Series
3. World Championships Elite
4. World Championships U23
5. World Triathlon Cup
6. Arena Games Championship Finals

7. Continental Championships Elite
8. Continental Championships U23
9. World Championships Junior
10. Continental Triathlon Cup
11. Arena Games Championship Series
12. Continental Championships Junior
13. Regional Championships
14. Development Regional Cup

b.) In case that there will be more than one event from the same hierarchy level, those will be sorted first by multisport in the following order: Triathlon, Long Distance Triathlon, Duathlon, Long Distance Duathlon, Winter Triathlon, Aquathlon, Cross Triathlon, Cross Duathlon, then by continent in the following order: Europe, America, Asia, Oceania, Africa.

10.2. Athletes entered in two or more events:

a.) Athletes included in the start list of a higher hierarchy level event will be removed from the start or waiting list of the lower hierarchy level events.

b.) Athletes included in the wait list of a higher hierarchy level event and in the start list of a lower hierarchy level event will remain in the wait list of the higher hierarchy level event. In case of approval, the previous point will apply.

c.) Athletes included in the wait list of both events will remain in both waiting lists, in case of approval, previous points will apply.

d.) Substitutions: The replacement athlete in one event will be removed from start or waiting lists of the events in the same weekend, as per 8.5 can be re-entered again as late entry. The replaced athlete will follow the procedures in the previous points, depending on the list – start or waiting- the athlete is placed after the substitution.