

ITU General Qualification Rules and Procedures

1. General:

- 1.1. The specific Qualification Criteria for all ITU and Continental Events are outlined in the ITU website under the following link:
https://www.triathlon.org/about/downloads/category/qualification_criteria;
- 1.2. The specific Ranking Criteria for ITU and Continental Confederations are outlined in the ITU website under the following link:
https://www.triathlon.org/about/downloads/category/ranking_criteria;
- 1.3. The general procedures and rules of qualification is outlined below.

2. Start Lists and Waiting Lists management procedures:

- 2.1. This section affects all ITU events, except those specifically excluded. Such exclusion is indicated in the qualification criteria. The Qualification Criteria also sets:
 - a.) The National Federations' quota (*);
 - b.) The Host National Federation's quota (*);
 - c.) The extended National Federations' quota (*);
 - d.) The extended Host National Federation's quota (*);
 - e.) The quota excess at the discretion of the invitation panel;
 - f.) The day of the start list's creation;
 - g.) The number of substitutions allowed per National Federation;
 - h.) The last day the National Federation can request substitutions;
 - i.) The last day the National Federation can communicate withdrawals without penalty;
 - j.) The maximum number of invitations to be allocated;
 - k.) The day of the invitation panel meeting.

(*). These quotas may be reduced as the result of the application of penalties.

- 2.2. Athletes are entered to the Waiting List 33 days before the first day of a given event by the National Federations. Athletes are sorted according to the following priority criteria:
 - a.) ITU World Ranking, or the priority indicated in the Qualification Criteria;
 - b.) Athletes without ITU World Ranking points are sorted as one per National Federation in alphabetical order of the IOC code of the country, starting with the host National Federation;
 - c.) Once one athlete of every National Federation is on the Waiting List, a second one is included to the Waiting List, with the same principles as above. Then a third athlete, and so on;
 - d.) Athletes – entered to the Waiting List after this sorting process – are allocated the last positions according to the time of entry.

- 2.3. Start list will be created 32 days before the first competition day, unless indicated differently in the specific Qualification Criteria;
- 2.4. Athletes are approved from this sorted Waiting List to the Start List according to the order in it, provided that the inclusion of the specific athlete does not result the exceeding of the National Federation quota or the Host National Federation quota;
- 2.5. Those athletes exceeding the quota are tagged with the indication of “Exceeds the National Federation quota”;
- 2.6. The maximum number of athletes approved to the Start List are indicated in the specific Qualification Criteria, minus the number of invitations to be allocated. No more athletes are moved to the start list until 28 days before the event, when the invitation panel decision happens;
- 2.7. Till 30 days before the first day of competition of a given event:
 - a.) National Federations may request substitutions;
 - b.) National Federations may request withdrawals without penalty;
 - c.) National Federations may request invitations.
- 2.8. 28 days before the first day of competition of a given event invitations are awarded as outlined below in section 7 of this Appendix;
- 2.9. The start positions not filled by the invitation panel are filled by the next eligible athlete on the sorted Waiting List;
- 2.10. Following to the procedure above, when one National Federation withdraws an athlete not tagged with “Exceeds the NF quota”, the tag on the first athlete from the same National Federation will be automatically removed;
- 2.11. Vacancies in the Start List are filled by the next eligible athlete in the sorted Waiting List. A vacancy in the Start List may happen as consequence of a withdrawal or because the low number of entries;
- 2.12. When all the athletes in the Waiting List are tagged with “Exceeds the NF quota” and there is a vacancy in the Start List, the first athlete will be approved. The acceptance of athletes exceeding the National Federation or Host National Federation quota follows the order of one athlete per National Federation, according to their positions in the sorted Waiting List. Once all affected National Federations have one exceeding athlete in the Start List, a second one is moved to the start list, etc.;
- 2.13. No athletes will be admitted in the wait list from 48 hours before the Athletes’ Briefing;
- 2.14. Vacancies from 24 hours before the Athletes’ Briefing will be filled with athletes present at the briefing.

3. Actions taken:

- 3.1. Actions taken applicable to the athletes:
 - a.) Athletes withdrawing from a competition after 13.00 GMT on Monday before the event, are removed from all the start and waiting lists of the events in the next 30 days counted from the day of the withdrawal;

- b.) The athlete is not approved to compete in any competition on the same event-weekend of the competition he/she withdraws and on the following one;
- c.) The penalty of the second weekend may be avoided by the use of a “joker” as described below.

3.2. Actions taken applicable to the National Federations:

- a.) National Federations withdrawing athletes from the start list during the period between 30 days before the first day of competition and the athletes’ briefing, will receive a penalty consisting in a reduction of the National Federation quota in future ITU events as outlined in the following tables:

WTS, World Cups and Continental Championships	
Withdrawals (per gender)	Quota reduction (per gender)
1	0
2-3	1
4-5	2
6 or more	3

Continental Cups and Junior Continental Cups	
Withdrawals (per gender)	Quota reduction (per gender)
1	0
2-3	1
4-6	2
7-10	3
11-15	4
16 or more	5

Paratriathlon events	
Withdrawals (both genders, all classes)	Quota reduction (applicable to all classes and both genders)
1-3	0
4-6	1
7 or more	2

- b.) Athletes missing the briefing, without previous notice, are added to those withdrawn from the competition by the National Federation.
- c.) Also athletes missing the briefing and missing the competition will be added to determine the total numbers of athletes withdrawing from a competition.
- d.) Monday after the event, the number of withdrawals per National Federation per gender are calculated and the reduction of the quotas are announced to the National Federations affected. The events affected by this reduction will be as the following:
 - (i) World Triathlon Series: The next two WTS events which Start List are to be produced;

- (ii) World Cups / Continental Championships: The next two events which Start List are to be produced;
 - (iii) Paratriathlon events: The next two paratriathlon events which Start List are to be produced;
 - (iv) Continental Cups: The events of which Start List are to be produced in the next 30 days;
 - (v) Junior Continental Cups: The next two Junior Continental Cups which Start List are to be produced.
- e.) A number of unexpected withdrawals without being penalized because last minutes issues are considered by the “jokers”;
- f.) The number of “jokers” per National Federation depends on the number of participations of each National Federation over the previous year as follows:

Number of “Jokers” in 2018	National Federation
10	JPN, USA
8	AUS, CAN, ESP, FRA, GBR, HUN, ITA, MEX
6	ARG, AUT, BEL, BRA, GER, KOR, NED, NZL, POR, RSA, RUS, SUI
4	CHI, CHN, COL, CRC, CRO, CZE, DEN, ECU, EST, HKG, IRL, ISR, MAS, NOR, PHI, POL, ROU, SLO, TPE, TUR, UKR
2	AZE, BLR, BUL, EGY, FIN, GUA, KAZ, LAT, LTU, LUX, MAC, SGP, SRB, SVK, SWE, TUN, URU, VEN
1	All other National Federation

4. “Jokers”:

4.1. The use of one joker means:

- a.) To reduce by one the reduction of the quotas;
- b.) To give to the penalised athletes the possibility to compete in the second weekend after the withdrawal.

4.2. The quota reductions are cumulative, if generated in different events on the same weekend or in events which their penalty times overlap;

4.3. National Federations have to announce the use of the joker within 48 hours of the announcement of the reduction of the quota;

4.4. All National Federation will have a minimum quota of one (1), even if the accumulated penalties would eliminate all athletes of the National Federation from an event.

5. Numbering:

5.1. Events will be numbered on the previous Monday by 13:00 GMT according to the criteria indicated in ITU Competition Rules, section 2.10. Athletes admitted in the start list after the numbers are assigned, will receive the next highest number.

6. Exceptional conditions:

- 6.1.** Non-Asian athletes will not be admitted in the elite competitions of the Asian Triathlon Continental Championships. For other Asian Championships, non-Asian athletes will be admitted if the competition is not full, with the same quota limitations than the Asian National Federations. These admissions will be approved 10 days before the event;
- 6.2.** Non-European athletes will not be admitted in the elite competitions of the European Sprint Triathlon Continental Championships. For other European Championships, non-European athletes will be admitted if the competition is not full, with the same quota limitations than the European National Federations. These admissions will be approved 10 days before the event;
- 6.3.** African-, American- and Oceania Continental Championships will be open to athletes from any continent if the race is not full, with the same quota limitations than the National Federations of the host continent. These admissions will be approved 10 days before the event.

7. Invitations:

- 7.1.** 28 days (unless outlined differently in the specific Qualification Criteria) before the first competition day Invitation Panel will award 5 (unless outlined differently in the specific Qualification Criteria) invitations based on the requests, but not limited to it;
- 7.2.** Invitation request must be emailed by the respective National Federation to entries@triathlon.org;
- 7.3.** The Invitation Panel can not extend the National Federation quotas indicated in specific Qualification Criteria;
- 7.4.** The Invitation Panel is composed of following members for ITU events:
 - a.)** The ITU Secretary General or designate;
 - b.)** A representative of the ITU Sport Department;
 - c.)** A representative of ITU Development.
- 7.5.** The Invitation Panel is composed of following members for Continental events:
 - a.)** The Secretary General of the Continental Confederation or designate;
 - b.)** A representative of the ITU Sport Department;
 - c.)** A representative of ITU Development.

8. Substitutions:

- 8.1.** National Federations are allowed to substitute athlete(s) in any event;
- 8.2.** The names of both athletes involved in the substitution must be emailed to entries@triathlon.org;
- 8.3.** Substitutions are only allowed up to 30 days prior to the first competition day;
- 8.4.** The replacer athlete will take the position of the replaced athlete. The replaced athlete will be removed from the competition;
- 8.5.** The number of substitutions per gender per event are as the following:
 - a.)** One (1) substitution – World Triathlon Series, U23 World Championships;

- b.) Two (2) substitutions – Triathlon World Cup, Multisport Events, Continental Championships;
- c.) Three (3) substitutions – Triathlon Continental Cups, Junior Continental Cups, Development Event.
- d.) One (1) substitution per medal event on all Paratriathlon Events.

9. Late withdrawal:

- 9.1. Athletes present at the Athletes' Briefing, but are forced to withdraw from the competition due to a last minute illness or injury, as proven by a certificate from a medical doctor with the approval of the Medical Delegate, will not be penalized;
- 9.2. They will be marked as DNS and the next eligible athlete will be added to the start list;
- 9.3. In the event of lack of Medical Delegate, the Technical Delegate may consult with the Event Medical Director.