Hong Kong Triathlon Association
2017 Hong Kong Life ASTC Sprint Triathlon Asian Cup
Royal View Hotel Reservation Form

To: ROYAL VIEW HOTEL

Address: 353 Castle Peak Road, Ting Kau, Tsuen Wan, Hong Kong

Contact department: Reservation **Tel: ((852) 3716 2888**
Fax:(852)3716 2998 / (852)3716 2999 **E-mail: reservation@royalview.com.hk**

Booking Deadline: **27 September 2017**
For Official use only

1. Please contact hotel directly for enquiries.
2. All the hotel confirmation / amendment / cancellation must according to the official reply from hotel as final.

Personal Particulars

Name as shown on passport (Mr. / Mrs. / Ms)	Surname		First Name
Arrival Date	Arrival Flight No. / Time	Departure Date	Departure Flight No. / Time

Hotel Accommodation

*** All special request is subject to hotel room availability.**

Number of Room(s)	Number of Person(s)	Check In Date	Check Out Date	Total Room Nights	TT Bank Charges (HKD) (Applicable for TT client only)	**Grand Total(HKD)**
☐ Mountain View Room (Single/Double) HK$770 net per room per night ☐ Ocean View Room (Single/Double) HK$970 net per room per night					HK$250.00	
Room Deposit		HK$1,500net per room				
Daily Breakfast		☐ Buffet Breakfast in Café Lido at a special rate of HK$60net per person per day				
Limousine pick up service (Airport – Hotel)		☐ HK$760net per car per trip (Max. 5 pax)** (Advance reservation is required & subject to availability)				
Room Type ☐ Twin Bed ☐ Double Bed		☐ Smoking * ☐ Non Smoking *			Share room with (if applicable):	

Payment Method

☐ Credit Card ☐ Telegraphic Transfer (TT)

Credit Card Payment - PAYMENT BY CREDIT CARD IN HKD Dollars (USD1.00 = HKD7.80)

☐ VISA ☐ MASTER

(Please attach copies of FRONT and BACK sides of the card **upon confirming the room reservation**)

I AGREE TO GUARANTEE THIS RESERVATION BY THE CREDIT CARD LISTED BELOW:

Name of cardholder: _____ Valid Till: _____

Credit Card No.: _____ Holder's Signature: _____

For **TT**, please arrange the **Grand Total Amount** to the below bank details

Name of Bank : The Hong Kong & Shanghai Banking Corporation Limited
Bank Account Name : Leverson Limited
Bank Address : HSBC Main Building, No. 1 Queen's Road, Central, Hong Kong
Account No. : 808-236103-292 (HK dollars)

(Please fax us a copy of your **bank remittance advice** with **hotel guest name** written **on or before 30 September, 2017**)

Remarks

- Hotel room rates are inclusive of 10% service charge and prevailing government tax.
- Above-stated room rates are valid from **15 October 2017 to 25 October 2017**.
- Hotel rates are valid till **27 September 2017** for **Hong Kong Triathlon Association** and Rooms are offered on a **first-come-first-served basis**. If hotel room blocked is full, hotel will advise the availability of other room type / rates or arrange refund. The refund amount might be deducted the bank charges before returning to customer.
- All reservations will only be processed if the required payment is settled by the deadline, otherwise, the application will automatically be cancelled and rooms will be released.
- Any cancellation during the said period, all payment is non-refundable and non-transferable. Royal View Hotel reserves the final decision in case any disputes arise.
- Please email or fax back the completed form to hotel
- Hotel will reply to guest at the earliest time once received the reservation form
- **Supplement charge at HK$200 per car per trip for mid-night limousine pick-up service between 0000hrs to 0600hrs
- **Special charge at HK$760 for limousine with waiting time more than 1 hour or No Show
- No amendment can be made after 9 October, 2017
- Please note the following hotel cancellation policy:

Cancellation made on or after 9 October, 2017	Whole period room rate as cancellation fee

Note: October is the peak season in Hong Kong. Rooms are in very high demand. Please reserve your accommodation at your earliest convenience.