



**TRIATHLON ASSOCIATION OF MALDIVES  
MALE', REPUBLIC OF MALDIVES**

**CONSTITUTION OF TRIATHLON ASSOCIATION OF MALDIVES**

**1. INTRODUCTION**

- 1.1 This is the official rules that govern Triathlon Association of Maldives.
- 1.2 Triathlon Association of Maldives is an independent body formed under the Maldivian Constitution under the Law number 1/2003 (the law governing associations). Under the law Triathlon Association of Maldives has the right to operate and conduct all activities under this constitution and obtain the necessary means within the laws of the state to fully function as an independent body.
- 1.3 All matter relating to the Association will be undertaken by the Executive Board. However, in the absence of an Executive Board, all matters relating to the association, including the holding the General Assembly will be undertaken by the founding members. Once the Executive Board is elected, all matters will be undertaken by the Executive Board.

**2. NAME**

- 2.1 The organisation shall be called the "TRIATHLON ASSOCIATION OF MALDIVES". In the following articles it will referred as the "Association".

**3. ADDRESS**

- 3.1 The registered address of the Triathlon Association of Maldives is G.Miraan.
- 3.2 The official contact numbers, e-mails and the web address of association are:  
Tel: \_\_\_\_\_ Fax: \_\_\_\_\_  
E-mail: [triathlon.mdv@gmail.com](mailto:triathlon.mdv@gmail.com)  
Web Address: [www.triathlonmaldives.org](http://www.triathlonmaldives.org)

**4. MISSION OF ASSOCIATION**

- 4.1 The mission of the association is to ensure that a healthy sport like Triathlon is developed in Maldives and be made part of the everyday life of Maldivians and to provide opportunities to practice the sport and provide opportunities to participate and compete in national, regional and international tournaments.

**5. OFFICIAL COLOURS OF ASSOCIATION**

5.1 The official colours of the association are Red, Blue, Green, White and Black.

**6. MOTTO OF ASSOCIATION**

6.1 “TRIATHLON FOR A HEALTHY LIFE”

**7. LOGO OF ASSOCIATION**



**8. FLAG OF ASSOCIATION**



**9. AMMENDMENTS TO LOGO, FLAG, COLOURS OR THE MOTTO**

9.1 The Logo, Flag, Colours or the Motto are registered trademarks of the association. It is prohibited for anyone to use these in any manner without the approval of the association.

9.2 Any amendments to the Logo, Flag or the Motto can be after approval in a General Assembly.

9.3 For promotion purposes, the logo can be used in different designs without losing the originality of the concept of the logo.

**10. OBJECTIVES OF THE ASSOCIATION**

10.1 To promote and develop Triathlon for all participants equally in Maldives;

10.1 To promote Triathlon as sport at school level;

- 10.1 To conduct tournaments and training programs at national and school level;
- 10.1 To provide information about Triathlon and increase awareness among public;
- 10.1 To find ways to represent Maldives at National, Regional and International level;
- 10.1 To host international Triathlon events in Maldives;
- 10.1 To participate in regional and international events;
- 10.1 To work within the maximum boundary of the law to promote and develop Triathlon;
- 10.1 To be an active participant in activities that provides a healthy life style for the public;
- 10.1 To assist other who promote Triathlon.

## **11. MEMBERS OF THE ASSOCIATION**

11.1 The membership of the association will be given under the following categories.

- 11.1.1 Special Members
- 11.1.2 Full Members
- 11.1.3 Individual Members
- 11.1.4 Social Members
- 11.1.5 Volunteer Members

### **11.1.1 Special Members**

- 11.1.1.1 Special Members are those elected by a General Assembly under the recommendation of the Executive Board for those who have contributed or served the association in a recognised way;
- 11.1.1.2 Special Members can take part in the General Assembly as well as any ordinary meeting for the members
- 11.1.1.3 Special Members do not have the right to vote.
- 11.1.1.4 Special Members do not have to pay a fee.
- 11.1.1.5 Special Members are elected for life. However, the General Assembly has the right remove the membership.

### **11.1.2 Full Members**

- 11.1.2.1 Full Members are those NGOs formed under the Association Act 1/2003, who has within their objectives an article either to practice or promote Triathlon activities and those who wish to become members and those who have applied for it, which is approved by the Executive Board.
- 11.1.2.2 Full Members can participate in the General Assembly as well as any ordinary meeting for the members.
- 11.1.2.3 Full Members have to pay an annual fee of 1200/- (One thousand two hundred) Rufiyaa. The fee can be paid in instalments.
- 11.1.2.4 Full Members have the right to vote. Accordingly, each Full Member has 1 (one) vote. Full Members also have the right to nominate members to the Executive Board for general elections.
- 11.1.2.5 Full members are elected for a given period. That is 5 (five) years. On completion of the term, they are eligible for re-election.

### **11.1.3 Individual Members**

- 11.1.3.1 Individual Members are those who are interested in practising Triathlon and those who have accepted the constitution and those who have applied for it, which is approved by the Executive Board.
- 11.1.3.2 Individual Members can participate in the General Assembly as well as any ordinary meeting for the members
- 11.1.3.3 Individual Members have to pay an annual fee of 600/- (six hundred) Rufiyaa. This fee can be paid in instalments.
- 11.1.3.4 Individual Members does not have the right to vote. However, Individual Members have the right to nominate members to the Executive Board and Commissions for general elections.
- 11.1.3.5 Individual membership is not for a given period of time. However, the Executive Board or General Assembly can cancel the membership. Information about Membership cancelled by the Executive Board should be disclosed at the next General Assembly.

### **11.1.4 Social Members**

- 11.1.4.1 Social Members are those who are interested in practising Triathlon, who are ineligible for full membership and those who have accepted the constitution and those who have applied for it, which is approved by the Executive Board
- 11.1.4.2 Social Members can participate in the General Assembly as well as any ordinary meeting for the members. However, Social Members does not have the right to vote or to nominate members to the Executive Board and Commissions for general elections.
- 11.1.4.3 Social Members have to pay an annual fee of 800/- (eight hundred) Rufiyaa. This fee can be paid in instalments.
- 11.1.4.4 Social membership is not for a given period of time. However, the Executive Board or General Assembly can cancel the membership. Information about Membership cancelled by the Executive Board should be disclosed at the next General Assembly.

### **11.1.5 Volunteer Members**

- 11.1.5.1 Volunteer Members are those who voluntarily work for the promotion and development, to whom the Executive Board awards membership in recognition for their work. Anyone is can be awarded volunteer membership.
- 11.1.5.2 Volunteer Members can participate in the General Assembly as well as any ordinary meeting for the members. However, Social Members does not have the right to vote or to nominate members to the Executive Board and Commissions for general elections.
- 11.1.5.3 Volunteer Members have do not have to pay any fee.

11.1.5.4 Volunteer membership is not for a given period of time. However, the Executive Board or General Assembly can cancel the membership.

## **12. HOW TO BECOME A MEMBER**

- 12.1 Except for Special Members and Volunteer Members, membership is given for those who wish to become a member of the association by filling a membership form and sent to the association, and by approval of the Executive Board. In addition to the form the applicant should also provide a letter which states that he/she would, once membership is granted that they will abide with all rules and regulations of the association and should accompany with all relevant documents needed to become the member category they want.
- 12.2 The relevant membership fee should accompany the application form.
- 12.3 Special Membership is granted to those recommended by the Executive Board and approved by the General Assembly.

## **13. MEMBER REGISTRY**

- 13.1 Under this constitution, a full membership registry should be maintained. Such a registry should have the following information:
  - 13.1.1 Members Name
  - 13.1.2 Address of their Registry
  - 13.1.3 Date of Membership
  - 13.1.4 Type of Membership
  - 13.1.5 Membership State
  - 13.1.6 Membership Number.

## **14. MEMBERSHIP CANCELLATION AND RESIGNATION**

- 14.1 Members who wish to cancel his/her membership shall write in writing and with the approval of the Executive Board shall be granted the cancellation. In addition, before cancellation of membership the respective member has to fulfil or pay any outstanding dues to the association.
- 14.2 Members who fail to exist due to other laws and regulations will lose their membership.
- 14.3 Members who fail to pay their annual fees shall have their membership cancelled. In such an instance membership can be re-instated after paying a fine of 100/- (one hundred) Rufiyaa.
- 14.4 If a member violates any rule or regulation of the association, the Executive Board has the right to annul the membership of such person or party. The information of such members will be presented in the next General Meeting.
- 14.5 If a member receives a sanction from a court of law, the Executive Board has the right to annul the membership of such person or party. The information of such members will be presented in the next General Meeting.

## **15. EXECUTIVE BOARD**

- 15.1 Candidates representing a full member or an individual member who has reached the age of 18 (eighteen) can become a member of the Executive Board.
- 15.2 The Executive Board comprises of 7 (seven) members. Those are:
  - 15.2.1 President,
  - 15.2.2 Executive Vice President
  - 15.2.3 Vice President
  - 15.2.4 Secretary General,
  - 15.2.5 Executive Secretary
  - 15.2.6 Treasurer,
  - 15.2.7 Assistant Treasurer
- 15.3 The 7 (seven) members of the Executive Board shall represent either a Team member or an Individual Member.
- 15.4 Out of the 7 (seven) members of the Executive Board, 2 (two) shall be from opposite sex. If Executive Board cannot be elected in this manner, the General Assembly has the right to elect members based on availability.
- 15.5 The 7 (seven) members of the Executive Board shall represent 7 (seven) different members. No member is allowed to be represented on the executive board more than once.

## **16. ELECTION OF MEMBERS TO THE EXECUTIVE BOARD**

- 16.1 All members of the Executive Board are elected at a General Assembly in a secret ballot. The person who wins the most number of votes among the competing candidates will be elected to the post.
- 16.2 The duration for this Board is 5 (five) years.
- 16.3 Members of the Executive Board who have completed their term in office have the right to be nominated for the next election. However, those members whose membership have been removed for any reason cannot be nominated for election until a period of 3 (three) years has passed since the date of removal or an official term has passed in between.
- 16.4 A member of the Executive Board will lose his/her membership if any one of the following circumstances has been faced by the member. They are:
  - 16.4.1 A sentence has been passed by any court of Law
  - 16.4.2 Changes his/her representation or resigns from his/her area.
  - 16.4.3 Does not attend 5 Executive Board meetings in succession without prior permission of the President or without sending regrets.
  - 16.4.4 Falls sick to the extent that he cannot perform the duties of an executive Board member
  - 16.4.5 Goes insane
  - 16.4.6 Reach the age of 75

## **17. RESPONSIBILITIES OF THE EXECUTIVE BOARD**

- 17.1 To re-elect the Executive Board before the term ends and inform the Registrar of the new Executive Board within 30 (thirty) days of election.

- 17.2 To prepare and act upon the resolutions passed in the Annual General Assembly or General Assembly or the Executive Board meetings.
- 17.3 To prepare and pass the annual budget of the association and maintain proper records of funds received and spent, including those items purchased or rented and those facilities or others under the association.
- 17.4 Work extensively to achieve the goals and objectives of the association and to work in ways to achieve these goals and objectives
- 17.5 To increase awareness among public about triathlon and to develop and promote the sport.
- 17.6 To implement the mandate of the association.
- 17.7 To prepare the budget for coming year and pass it at a General Assembly
- 17.8 To prepare and conduct elections for those positions vacant by resignation or by the end of a term. Those who are elected before the end of the term will serve for the remaining period.
- 17.9 To monitor the works of the Commissions within the association and elect and appoint members to these commissions whenever necessary. In addition assist the commissions to implement their resolutions in accordance with association guidelines
- 17.10 To prepare the annual report and pass at the Annual General Assembly and send to the registrar with 30 (thirty) of the meeting.
- 17.11 To prepare the monthly financial and other reports and act on them.
- 17.12 To appoint members to execute the works of association and form commissions whenever necessary and modify the works or the mandate of existing commissions as the need may arise
- 17.13 Formulate rules and regulations to strengthen the works of the ASSOCIATION and whenever necessary modify existing rules and regulations when required.

## **18. RESPONSIBILITIES OF THE MEMBERS OF EXECUTIVE BOARD**

### **18.1 President**

- 18.1.1 To oversee the works of the Executive Board
- 18.1.2 To hold Executive Board Meetings and Chair the meetings.
- 18.1.3 To assist the Executive Board and others to facilitate the works of the association
- 18.1.4 To participate in local and international meetings to represent the ASSOCIATION
- 18.1.5 To ensure that the Executive Board and others adhere to Regional and International bodies resolutions.
- 18.1.6 To sustain relationship with international bodies related to Triathlon
- 18.1.7 To work on getting international assistance from relevant bodies and implement then within the ASSOCIATION
- 18.1.8 To participate in the Annual General Assembly and General Assemblies and chair them

### **18.2 Executive Vice President**

- 18.2.1 To assist the Executive Board and others to facilitate the works of the association

18.2.2 To deputise for the President in his/her absence.

### **18.3 Vice President**

18.3.1 To assist the Executive Board and others to facilitate the works of the association

18.3.2 To deputise for the Executive Vice President in his/her absence.

### **18.4 Secretary General**

18.4.1 To oversee all administrative work of the ASSOCIATION

18.4.2 To coordinate and monitor the work of Executive Secretary

18.4.3 To monitor the work of the Treasurer

18.4.4 To organise all executive Board meetings and maintain the minutes of the meeting

18.4.5 To organise the Annual General Assembly and General Assemblies and maintain the minutes of these meetings

18.4.6 To implement the resolutions of the ASSOCIATION Executive Board

18.4.7 To monitor and supervise the works of the administrative staff of ASSOCIATION

18.4.8 To respond to all letters and e-mails received to the Association

18.4.9 To participate in international forums where ASSOCIATION has to be represented

18.4.10 To prepare the Annual Report

### **18.5 Executive Secretary**

18.5.1 To assist the Secretary General to oversee all administrative work of the ASSOCIATION

18.5.2 To work under the direct guidance of the Secretary General

18.5.3 To prepare and send all reports as per needed.

18.5.4 To assist the administrative work of the association

18.5.5 To deputise the Secretary General in his/her absence.

### **18.6 Treasurer**

18.6.1 To maintain and administer all accounts of the ASSOCIATION

18.6.2 To maintain proper records of all expenditures, revenues and other financial exchanges of ASSOCIATION, prepare all relevant reports and send them to the respective bodies, either local or international.

18.6.3 To prepare the annual budget of ASSOCIATION and maintain budget balance

18.6.4 To ensure that all financial commitments to the associations is received on time.

18.6.5 With the advice of the Secretary General to provide financial assistance to all those members who are eligible to it.

### **18.7 Assistant Treasurer**

18.7.1 To assist the treasurer on all financial matters of the association

18.7.2 To ensure that all membership fees are collected

- 18.7.3 To work directly under the treasurer
- 18.7.4 To deputise for the Treasurer in his/her absence.

## **19. ROLE AND TERM OF THE EXECUTIVE BOARD**

- 19.1 The term of the Executive Board is 5 (five) years from the date of election.
- 19.2 In the case of an emergency, until a new board is elected all matters relating to the association will be undertaken by a 3 (three) member committee appointed by the members of the association
- 19.3 Under the supervision of this committee, General Elections should be conducted to elect the Executive Board within three months.

## **20. RESOLUTIONS FROM THE EXECUTIVE BOARD**

- 21.1 The quorum of an Executive Board meeting is 4 (four) members. These 4 (members) should be comprised of either the President or the Executive Vice President and either Secretary General or the Assistant Secretary General.
- 21.2 Any proposal to the Executive Board can be passed by the absolute majority of a meeting with the required quorum.
- 21.3 If there is tie in voting, the chair has the right for the deciding vote.

## **21. SUB-BOARDS OF THE ASSOCIATION**

- 21.1 The Executive Board has the right to form any sub-board as required for the development and expansion of the works of the association.

## **22. MEETINGS OF THE EXECUTIVE BOARD**

- 22.1 The Executive Board shall have 4 (four) meetings annually.
- 22.2 An Executive Board meeting outside the scheduled meetings can only be called by the President or by the request of 4 (four) Board Members.
- 22.3 The Agenda of the scheduled Board meeting should be sent 3 (three) days prior to the meeting. However, the Agenda of any emergency meeting can be sent 6 (six) hours prior to the meeting.
- 22.4 If the quorum is not achieved within 30 (thirty) minutes of the scheduled time, then the chair should declare the date of the next meeting. However, if there are serious issues to be attended, the meeting can be continued under a Special Meeting.
- 22.5 All matters in an Executive Board shall be passed by the absolute majority of a meeting with the quorum.
- 22.6 The Executive Board meeting is chaired by the President. If the President is absent or is incapable of it, the meeting will be chaired by the Executive Vice President.

## **23. GENERAL ASSEMBLY**

- 23.1 The General Assembly is the most powerful wing of the association.
- 23.2 General Assembly is convened among all members of the association.
- 23.3 A General Assembly should be convened at least annually. The President can call for a General Assembly. In addition, 1/3 (one third) members can call for a General Assembly by submitting a written application to the Executive Board and after their approval.
- 23.4 The General Assembly has the right to decide on the following:
  - 23.4.1 To modify the Constitution and vote to act on it.
  - 23.4.1 Elect members to the Executive Board
  - 23.4.1 To elect or select other members of the Association
  - 23.4.1 To pass the annual report and annual expenditure report of the Board
  - 23.4.1 To grant membership to those who have applied and to null membership of members when called for
  - 23.4.1 To make decisions on matters where the power has been granted by laws or the constitution
- 23.5 The quorum of a General Assembly is 50% (fifty percent) of members plus 1 (one) member.
- 23.6 General Assembly can decide to assign some of its powers to the Executive Board.
- 23.7 Three days prior to the General Assembly, a written notice has to be sent to all members, or should be announced. This notice should indicate date, time place and agenda of the meeting.
- 23.8 It is the responsibility of the Executive Board organising and conducting the General Assembly.
- 23.9 The General Assembly is chaired by the President. However, if the President is absent or incapable of then the Assembly will be chaired by the Executive Vice President. If the Executive Vice President is absent or incapable then the Assembly will be chaired by the Secretary General. If none of them is present, then the General Assembly cannot be held.
- 23.10 Any resolution that is passed from the General Assembly comes into effect immediately, on the condition that the resolution has no binding to the law, or a process of implementation is passed by the General Assembly.
- 23.11 An item which has not been included in the Agenda of the General Assembly can only be tabled if 50% (fifty percent) of the members' present vote for it or the request is granted by the chair.
- 23.12 The minutes of the General Assembly has to be written and maintained. This is done under the supervision of the Secretary General. These minutes should be sent to all members.
- 23.13 In case of an emergency and where a meeting cannot be convened, voting can be done by e-mail or by facsimile. However, these resolutions should be shared with the members in the next meeting.
- 23.14 In case of a matter relating to General Assembly is raised, which does not include in this constitution, the chair has the right decide on it.

## **24. ANNUAL MEETING**

- 24.1 The Annual Meeting shall be held before end of March in each calendar year,

- 24.2 An annual meeting can coincide with the General Assembly. The Annual Meeting is a part of the General Assembly. Hence, all guiding rules of the General Assembly shall be applied to the Annual Meeting.
- 24.3 The Annual Report and Financial Report of the previous year shall be passed at the Annual Meeting. In addition, the budget for the current year shall also be passed in this meeting.
- 24.4 The minutes of the Annual Meeting shall be sent to all members.

The quorum of a General Assembly is 50% (fifty percent) of members plus 1 (one) member. All decisions at the GA will be decided on vote, where the final decision is based on majority vote. Elections of members within the association shall be by a secret ballot.

- 24.5
- 24.6 In an emergency if a decision has to be made, where a General Assembly cannot be convened, then voting can be done via e-mail or fax. However, any such decision shall be clearly explained to the members in the next General Assembly.
- 24.7 If an issue is raised about the General Assembly, which is not outlined in the constitution, then a decision on the issue will be made by the Chair.

## **25. VOTING AND PASSING RESOLUTIONS**

- 25.1 Where the constitution does not explicitly indicate that a secret ballot should be taken, all voting will be done by raising hand and by the absolute majority of those present at the meeting.. However, if the Chair seems it is necessary for a secret ballot it can be done.
- 25.2 A secret ballot shall be taken when electing members to the board.
- 25.3 If a tie is reached during the voting, voting has to be done again.
- 25.4 Members eligible to vote will have only 1 (one) vote. Abstentions and void votes will not be counted as valid votes. Votes shall not be casted by proxy during the session. If a tie is reached during the voting, voting has to be done again.
- 25.5 Votes shall not be casted by proxy during the session.

## **26. SPECIAL RESOLUTIONS**

- 27.1 A Special Resolution is a resolutions passed to which the constitution does not cater for.
- 27.2 A secret ballot is taken for a Special Resolution.
- 27.3 A special Resolution can be passed with the 2/3 (two third) majority of the members present in the meeting.

## **27. CONFIDENTIALITY**

- 27.1 It is the responsibility of each member to keep confidentiality of what is being discussed and acted within association meetings.

27.2 It is the responsibility of each staff working in the association to keep confidentiality of the correspondences within the association.

27.3 All matters relating to the activities of the association which does not have specific guideline to be informed are considered to be secrets of the association.

## **28. INFORMATION TO THE MEDIA**

28.1 Information to the media shall be given by the President or a person(s) nominated by him. Such information shall not be personal information of an individual.

28.2 The Executive Board reserves the right to act on Members who provide information to the media without the permission of the President irrespective of the information being detrimental or not to the association.

## **29. PROHIBITION FOR MEMBERS**

29.1 Members of the association should not do anything that violates the Islamic Principals and National Laws and Regulations.

29.2 Members should not behave against good sporting conduct in any event or meeting organised by the association.

29.3 Members of the ASSOCIATION should not accept anything which constitutes to a bribe. If such a case is proven, the Association has the right to ban the member from all activities of the association completely and indefinitely.

29.4 It is a violation to use the name of the association to participate in any political activity. If such a case is proven, the Association has the right to ban the member from all activities of the association completely and indefinitely.

29.5 The Board Members shall not accept any compensation or bonus of any kind in consideration for their services or for the performance of their duties. They may be reimbursed for their travelling, accommodation and other justified expenses incurred in the carrying out of their board functions.

29.6 Members shall not violate any article of this constitution.

## **30. THE LANGUAGE**

30.1 All correspondences of the Association shall be done in Dhivehi (local language) and English. In the event if any discrepancies arise in translation, the English meaning will prevail.

## **31. GENERATING FUNDS TO ADMINISTER THE ASSOCIATION**

31.1 The Executive Board has the right to raise funds or take loans to conduct the works of the association. Furthermore Executive Board also has the right to determine from whom they will raise the funds and how much it will be and how it will be spent.

31.2 In order to raise loans, the Executive Board reserve the right to keep assets as collateral to the loan. How this shall be done is determined by the Board.

- 31.3 In order to take a loan which values more than finance or assets of the association, it should be first passed by the Executive Board and then passed by a special resolution at a General Assembly.
- 31.4 The Executive Board does not have the right to keep the personal finance or assets of a member as collateral to raise loans or to pay a loan of the association.
- 31.5 No Article within this constitution prohibits the association to collect funds for the association by the following means;
  - 31.5.1 To collect fees from members
  - 31.5.2 Aid given by the Sports Council
  - 31.5.3 Aid given by the Maldives Olympic Committee
  - 31.5.4 Sponsorships
  - 31.5.5 Aid given by affiliated international organisations
  - 31.5.6 Aid given by members of the association
  - 31.5.7 Funds generated by means of business
  - 31.5.8 Membership Fees
  - 31.5.9 Loans
  - 31.5.10 Funds generated by event hosting
  - 31.5.11 Funds generated by other activities

## **32. ASSETS AND FINANCES OF THE ASSOCIATION**

- 32.1 The assets and finances of the association should not be distributed among the members of the association or the Executive Board.
- 32.2 The members of the association, members of the Executive Board nor the founding members have the right to claim on any assets or finance of the association.
- 32.3 In the event the association is dissolved, any funds left after paying the debts of the association, shall be donated to a volunteer organisation or a fund recognised by the government. The donation fund will be decided in the General Assembly where the association is dissolved.

## **33. ACCOUNTS OF THE ASSOCIATION**

- 33.1 A commercial account has to be opened in a commercial bank approved by the Executive Board. Furthermore, only the President, the Executive Vice President, Secretary General and the Assistant Secretary General have the right to sign on cheque on behalf of ASSOCIATION.
- 33.2 The Executive Board has the right to spend on activities of the ASSOCIATION and pay the salaries of the staff from the funds gathered in all aspects.

## **34. FEES**

- 34.1 All member categories should pay their fees before the end of February in each calendar year.
- 34.2 All fees paid after the date will be accepted with a fine.

### **35. ANNUAL FINANCE REPORT**

- 35.1 The Finance calendar for the Board starts at 1<sup>st</sup> January and ends at 31<sup>st</sup> December each year.
- 35.2 The Board shall each year prepare the annual finance report. This report should indicate the membership fees received, revenues, expenditures, loans and any other such item should be presented.
- 35.3 All finance reports that has been passed shall be maintained for at least 3 (three) years at the association so those members who wish to access them can have access to it. However, this shall be done if the financial status of the association permits.
- 35.4 Each year an independent auditor must be used to audit the association given the financial status of the association permits.
- 35.5 The Annual Finance Report prepared and passed by the Executive Board and signed by the Executive Board Members shall be passed by the General Assembly, and submitted to the Registrar within 30 days of the General Assembly.

### **36. ANNUAL REPORT**

- 36.1 Before the end of March each year the Annual Report has to be prepared and passed at the Annual General Assembly
- 36.2 The report which is passed at the Annual General Assembly shall have all activities of the Board including international participation and an outline of how the activities were conducted.
- 36.3 Annual Report should be sent to members. If the financial status of association permits, the Annual Report should be published.
- 36.4 The Annual Report prepared and passed by the Executive Board and signed by the Executive Board Members shall be passed by the General Assembly, and submitted to the Registrar within 30 days of the General Assembly.

### **37. AFFILIATION OF THE ASSOCIATION**

- 37.1 In order for the association to function nationally and internationally the association shall be affiliated to the respective organisations.
- 37.2 As a result, obtaining membership from the following organisation is important.
  - 37.2.1 National Sports Council
  - 37.1.2 Maldives Olympic Committee
  - 37.1.3 Continental Triathlon Association or Federation
  - 37.1.4 International Triathlon Association or Federation
  - 37.1.5 Organisations that promote Triathlon

### **38. ADMINISTRATION**

- 38.1 The daily administration of the association is the responsibility of the Secretary General, under the guidance of the Executive Board and the President.

- 38.2 All administration shall be appointed by the Secretary General. However, a written rule should exist for this procedure.

### **39. AMENDMENTS TO THE CONSTITUTION**

- 39.1 Any amendments to the constitution can be made after approval by the General Assembly.
- 39.2 A proposed amendment to the constitution should be first send in writing to the Board and approved by the Executive Board before being proposed at a General Assembly.
- 39.3 No alteration or addition to this Constitution shall be made except by 2/3 (two-third) majority of the members present at a General Assembly.
- 39.4 All amendments made by a General Assembly shall be implemented.
- 39.5 Article 39.1 shall not apply to cases where amendments are made necessary by changes to the constitution of Olympic Committee, WADA Code, or any other International, Regional or National Organisation to which the Board is affiliated. However, these changes shall be presented in the next General Assembly.
- 39.6 The Executive Board has the right to make rules and regulations within the guidelines of the constitution to improve, expand and increase efficiency of the works of the Association.

### **40. DISSOLUTION**

- 40.1 In the case of The Association being dissolved, it must be first approved by the Executive Board. After approval by the Executive Board, the ASSOCIATION can be dissolved with the consent of not less than 2/3 (two-third) of the total membership eligible to vote expressed in person at a General Assembly convened for that purpose, and by a special resolution.
- 40.2 In the event that the association is dissolved, if there are pending debts, it shall be paid those directly responsible for them. If such person does not exist it shall be paid by the association. If the association does not have the capacity to do so, then it shall be paid by the Board members equally. If it even this cannot be done, then the debt shall be paid equally by the members of the association.
- 40.3 In the event the General Assembly votes to dissolve the association as in Article 40.1, or a Law court decision, it shall be undertaken by the Executive Board.
- 40.4 In the event that the association is dissolved, all debts and liabilities legally incurred on behalf of the association shall be fully discharged and the residuary fund will be donated to such charitable organisations as may be decided by that General Assembly.

1<sup>st</sup> April 2010

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{Signed by }

Ishaq Ahmed  
Registrar of Associations  
15.06.2010