

THE CONSTITUTION OF THE NIGERIAN TRIATHLON UNION (NTU)

TITLE AND HEADQUARTERS

- 1.1 *The title of the Federation shall be the NIGERIAN TRIATHLON UNION(NTU).It shall consist of Triathlon Associations of all states of the Federal Republic of Nigeria and the Federal Capital Abuja, herein referred to as the State Triathlon Association*
- 1.2 *The Headquarters of the NTU shall be in Lagos. The AGM or the congress can only fix a new place for the NTU Headquarters by 2/3 majority of members of the congress who have met their financial obligations to the NTU.*

OBJECTIVES OF NTU

- 2.1 *To develop, encourage and promote the sport of Triathlon amongst all sections of the community in Nigeria*
- 2.2 *To promote and foster true spirit of sportsmanship and friendly competitions amongst the states and clubs in Nigeria.*
- 2.3 *To encourage and approve all National Competitions.*
- 2.4 *To encourage Nigeria's participation in International Triathlon Competitions.*
- 2.5 *To draw regulations controlling National, Junior and senior competitions*
- 2.6 *To protect the interest and cater for the welfare of Triathletes in Nigeria.*
- 2.7 *To establish and maintain affiliation with the Nigeria Olympic committee, African Triathlon and the International Triathlon Union and Other relevant International Sporting Bodies.*

2.8 Through its Medical Commission to ensure that the sport is drug free and participating athletes are in best medical condition.

AFFILIATION AND MEMBERSHIP

3.1 Only one association in each state shall be recognized by the NTU.

3.2 the state association shall consist of affiliated clubs, Armed Forces, and other service teams, schools and other institutions in the state.

3.3 Membership of the association shall be opened to all interested persons that can contribute to the growth and development of Triathlon.

AFFILIATION FEES

4.1 A yearly N10,000 affiliation fee must be paid to NTU by all affiliated states before the end of February of each year.

MEMBERSHIP FEES

5.1 Membership fees are to be fixed by the respective State associations, and they are to be categorized.

- a. Senior Membership*
- b. Intermediate Membership*
- c. Junior Membership*

BODIES OF THE NIGERIAN TRIATHLON UNION

6.1 The Congress

The Executive Board

The Executive Committee

6.2 The Annual General Meeting or the Congress shall be the highest authority, and its decision in cases of appeal shall be final.

6.3 An Annual General Meeting (AGM) shall be held once a year. The place and date of the AGM shall be fixed by the Executive Committee.

6.4 Each member association shall be entitled to be represented at the AGM by no more than 3 delegates. The delegates will have a right to discuss on all issues but to decide with one vote.

6.5 A member- state which has not fulfilled its obligations to NTU, will have no right to vote.

6.6 All founding members of the NTU are recognized as permanent members with voting rights.

ELECTION CONGRESS

7.1 An election congress shall be conducted every 4 years to elect Executive Officers that will run the affairs of NTU.

7.2 Elective Positions

- a. President*
- b. 1st Vice President*
- c. 2nd Vice President*
- d. Secretary general*
- e. Treasurer*

7.3 In support of IOC and ITU ideals, 20% of members of the Executive must be women.

ANNUAL GENERAL MEETING (AGM)

7.4 The AGM shall be held once a year to review the activities of the UNION

AGENDA OF THE AGM

7.5 The Agenda of the AGM shall be in the following order

1. Roll call of delegates
2. Appointment of 3 Tellers
3. Appointment of Scrutineers
4. Reading and adoption of the minutes of the last AGM
5. President's report
6. Financial Report
7. Auditor's Report
8. Commissions Reports
9. Consideration of Proposals and Resolutions
10. Amendments to Constitution
11. Election of Office Bearers in an Election year
12. End of AGM

EXTRAORDINARY GENERAL MEETING

8.1 The President shall have the power to convene an extraordinary General Meeting at any time to discuss issues relating to the Union that are considered urgent. It shall be obligatory upon him to convene an extraordinary General Meeting if majority of the Executive Board members demand it in writing.

8.2 An extraordinary meeting shall be convened within 3 months of such a demand.

EXECUTIVE COMMITTEE MEMBERS

9.1 The Executive Committee shall consist of members as listed in 7.2, they shall meet at least once in 2 months at the Headquarters of NTU.

9.2 No Executive Member is allowed to stay in the same position for more than 3 terms ie 12 years.

SCOPE OF THE EXECUTIVE COMMITTEE

10.0 As a working body of the Executive Board, the Executive Committee shall be responsible for the administration of NTU under the control of the Board, and must implement the decisions of the AGM and the Board

10.1 The executive Committee shall have the power and duty to arrange and control triathlon events in the Federal republic of Nigeria.

10.2 To ensure that all competitions held in Nigeria are in accordance with the ITU rules and regulations.

10.3 to maintain and uphold the principles and spirit of the constitution, and to ensure their strict observance.

10.4 To take appropriate disciplinary actions against clubs or players for infringement of the constitution or rules of the Federation, and to impose sanctions when necessary.

10.5 To consider applications for affiliation by state associations, clubs and individuals.

10.6 To fill vacancies that occur in the Executive Committee for the remaining period until the next AGM by co-option.

10.7 To appoint legal advisers and auditors to NTU

10.8 To nominate and appoint delegates to any International Body to which NTU is affiliated.

10.9 To manage the finances of the association

10.10 To present to the Executive Board for approval before the congress, a report on the year's activities, an auditor's report and a statement of account.

EXECUTIVE COMMITTEE AND BOARD MEETINGS

11.1 the President shall preside over all meetings at which he is present, and in his absence, the 1st or 2nd Vice President shall preside in order of precedence.

In the absence of both, the members present shall elect a member to preside.

11.2 Notices of meetings shall be dispatched to members of the Board or Committee, to reach them at least 2 weeks prior to the date of the meeting.

11.3 It is only the President that has the authority to direct the Secretary General or the Deputy to call a meeting.

OPERATIONAL COMMISSIONS

12.1 The NTU shall essentially have 3 operational commissions.

- a. Technical Commission*
- b. Marketing and sponsoring Commission*
- c. Medical Commission.*

12.2 Each Commission shall consist of 5 members with a Chairman who is automatically a member of the Executive Board.

SCOPE OF DUTIES OF THE COMMISSIONS

13.1 TECHNICAL COMMISSION

- a. Organization of National and International competitions*
- b. Working out a calendar of championships*
- c. Working out and interpretation of the rules of the sport, as well as discussions of proposals concerning the rules of the sport.*
- d. Organization of symposia*
- e. Training instructions, selection and observation of the National officiating officials in National Competitions.*
- f. Grading of officiating officials*
- g. Cooperation with the Disciplinary Committee*

13.2 MEDICAL COMMISSION

- a. Doping Control and management*
- b. Exchange of information on all Medical aspects of sports*

- c. Medical preparation of national athletes participating in international competitions*

13.3 MARKETING AND SPONSORING COMMISSION

- a. Assistance in producing publicity, teaching and visual materials in cooperation with relevant commissions.*
- b. Securing sponsorship for organized championships with corporate organizations*
- c. Organizing courses for the training and further instructions of officiating officials*

THE EXECUTIVE BOARD

14.1 The Executive Board shall consist of members as listed in 7.2 in addition to the 3 Chairmen of specialized commissions ie Technical, Medical and sponsoring Commissions, 7 zonal Presidents, two athlete representative, one male and one female, and a Public Relations Officer.

14.2 The executive Board shall meet twice a year. However, the frequency of the meeting can be increased depending on necessity.

14.3 In support of IOC ideals, there must be at least 20% representation by women on the Executive Board at all times.

SCOPE OF THE EXECUTIVE BOARD

15.1 The Board shall supervise the Executive Committee and ensure that the decisions taken by the congress are adhered to.

15.2 financial matters of great importance in connection with the budget shall be dealt with by the Board.

15.3 The Board shall deliberate on the budget and make proposals to the congress especially as to the annual subscription and other financial contributions.

15.4 The Board shall discuss and comment on the proposals concerning matters of administration or technical problems submitted to the congress, and shall issue a recommendation.

15.5 The Board shall review the annual reports of the commissions and decide on proposals to be submitted to congress.

FINANCES

16.1 The financial year of NTU shall begin on the 1st of January and end on the 31st of Dec of the same year.

16.2 The NTU shall maintain a current and savings account with a respectable bank in Lagos or any other place as agreed upon by the Committee.

16.3 The signatories to the account shall be the President, the Treasurer and the secretary General. The President and either of the two other signatories must sign all outgoing cheques.

16.4 The treasurer shall be responsible for finance, and shall keep proper books of accounts together with report for submission to the congress

16.5 The treasurer shall furnish the Board with an annual statement of account together with a report for submission to the congress

16.6. The account of NTU shall be audited yearly by an internal auditor, and two yearly by an external auditor.

16.7 The congress shall fix the annual affiliation fee of state associations, clubs and individuals for the year.

PENALTIES AND IMPROPER CONDUCT

17.1 The executive Board on the proposal by the Executive Committee may caution or inflict fines or stipulated punishment on a state association for infringement of the statute.

17.2 the Executive Committee may delegate powers of discipline in relation to technical matters to the technical committee.

17.3 The technical Committee may in turn suspend individuals athletes, clubs, officiating officials and state teams for violation of laid down regulations.

17.4 Where actions are taken against an association, the association shall have the right of appeal to the executive Committee. Where such an appeal is made, the appellant shall be required to cover the costs of the appeal.

The decision of the Executive committee shall be final.

ELECTION OF OFFICERS

18.1 The election of officers shall take place at an Election Congress every four years. The outgoing executive board shall determine the date and place of the election congress, on the recommendation of the Executive Committee.

18.3 Nominations for the various elective posts must be called for, 2 months before the election date.

VOTING

19.1 Voting at the AGM or ELECTION CONGRESS shall be by secret ballot, and only members that have fulfilled their financial obligations will be eligible to vote.

19.2 At Executive Board or committee meetings, voting shall be by show of hands, except where a request is made by one of the members for secret ballot. Decisions shall be by simple majority of members present.

19.3 In case of equality of votes, the President shall have a second or casting vote.

QUORUM

20.1 The quorum necessary for transaction of business at the congress shall be 1/3 or 33% of members present in good financial standing. The same percentage applies for meeting of the Board and the executive Committee.

PATRONS

21.1 Patrons and vice patrons may from time to time be appointed by the Executive Board on the recommendation of the executive Committee

TRUSTEES

22.1 The trustees of NTU for the purposes of the companies and allied matters Act of 1990 , shall be appointed by the executive Council on the recommendation of the Executive committee.

22.2 the number of total trustees should not exceed 5. Three (3) of which may hold office for life.

ARBITRATION

23.1 Any dispute between the NTU and ATU or ITU shall be referred to the Court of Arbitration for Sports (CAS) for resolution. Local disputes between State Associations will be resolved by NTU Disciplinary Committee

DISSOLUTION OF NTU

24.1 Dissolution of ATU may be approved by the members at a special meeting convened for that purpose.

24.2 A decision to dissolve NTU shall have no force of effect unless approved by at least 2/3 of the membership.