

**CONSTITUTION
OF THE
BARBADOS FEDERATION OF ISLAND TRIATHLETES**

NAME :1. The name of the Federation is **THE BARBADOS FEDERATION OF ISLAND TRIATHLETES (B.F.I.T).**

OBJECTIVES :2. The objectives of the Federation are to promote the sport of triathlon in all of its forms in Barbados, to sponsor and organize triathlon events, to send representatives of the Federation to triathlon events around the world, to raise monies for the purposes of the Federation, and to accept contributions from members of the public for the Federation as aforesaid.

OFFICERS :3. There shall be a President, Vice-President, Secretary/Treasurer, and two committee members. These five officers shall comprise the committee. The Federation officers shall normally be composed of 20% opposite gender members.

4. The officers of the Federation shall be elected at an Annual General Meeting. The officers of the Federation shall hold office for four (4) years from the date of election or until their successors are elected in their stead.

5. Retiring members of the committee shall be eligible for re-election.

6. The day to day running of the Federation shall be vested in the committee, who shall appoint, from among its members, persons for (a) Race organization, and (b) Public relations, and any other function the committee shall deem appropriate from time to time.

SUB-COMMITTEES :7. Sub-committees shall be elected at the discretion of the officers.

THE COLOURS :8. The colours of the Federation shall be Blue, Yellow, and Black.

DUTIES OF OFFICERS 9. (a) **The President**
: (i) The President of the Federation shall be the Chairperson at all General meeting and all committee meetings.
(ii) The President shall oversee and organize all functions of the committee.

(b) **The Vice-President**
the (i) The Vice-President shall assist the President in carrying out duties of the President.

(ii) In the absence of the President from any meeting of the Federation or its committee, the Vice-President shall assume the office of President for the duration of that meeting.

(c) **The Secretary/Treasurer**
which (i) The Secretary/Treasurer shall keep a membership book in shall be recorded the names and relevant particulars of all members generally.

(ii) He/she shall carry out the directions of the committee of management.

(iii) He/she shall call and attend all committee and general meetings.

(iv) He/she shall be required to carry out secretarial duties as may from time to time be required by the committee.

(v) He/she shall take minutes of all meetings and shall read the minutes of the previous meeting. After adoption of all minutes, he/she shall have the same signed by the Chairperson and shall sign the same.

(vi) He/she shall be responsible for the collection of all entrance fees, subscriptions, and any other monies and funds, belonging to the Federation.

(vii) He/she shall deposit the same to the Federation's bank account.

(viii) He/she shall keep account of all funds and properties of the Federation.

(ix) He/she shall, on demand to any person or persons duly designated for that purpose by the committee, satisfactorily account for all funds and property of the Federation for which he/she is responsible.

(x) He/she shall immediately, on ceasing to hold office as Secretary/Treasurer, hand over to and deliver, all monies, books, and other property of the Federation to any person duly appointed to receive the same.

(xi) Her/she shall produce, for the consideration of the committee, a detailed account quarterly, of all financial transactions of the Federation.

(xii) He/she shall, for the consideration of the annual general meeting, the financial statement for the year, which should have been circulated, at least, fourteen days prior to the meeting.

(d) Any officer who is absent from three consecutive duly summoned meetings without an excuse deemed satisfactory to the committee, shall forfeit his/her office.

MEETINGS OF 10. THE COMMITTEE : The committee shall meet, at least, once in every six weeks and additionally as agreed by the committee. Each member of the committee shall have one vote, and in the case of equality of votes, the President shall have a second or casting vote.

11. Members of the committee shall hold office until retirement or removal by a resolution of an annual general meeting of the Federation or an extraordinary general meeting of the Federation. Any casual vacancy in the committee may be filled by the committee appointing a member of the Federation to hold such post until the next annual general meeting.

ANNUAL GENERAL MEETINGS AND EXTRAORDINARY GENERAL MEETINGS: 12. The annual general meeting of the Federation shall be held in December of each year and every member shall receive not less than seven days notice of such meeting. Extraordinary general meetings shall be convened by the Secretary/Treasurer upon the request of the committee or upon requisition by at least twenty-five percent of the paid up members of the Federation.

13. At the annual general meeting or an extraordinary general meeting, every member shall have one vote and in the case of equality of votes, the President shall have a second or casting vote.

QUORUM : 14. The quorum for an annual general meeting or extraordinary general meeting, shall be not less than one-third of the paid up membership and the quorum for a meeting of the committee, shall be three members.

ELIGIBILITY TO VOTE : 15. Only paid up members of the Federation present at an annual general meeting or extraordinary general meeting, are eligible to vote.

NON-DELIVERY OF NOTICE : 16. The accidental omission to give notice of any meeting to or the non-receipt of a notice of a meeting by any person entitled to receive notice, shall not invalidate the proceedings at that meeting.

SERVICE OF NOTICE : 17. A notice may be served upon a member either personally or by sending it through the post in a pre-paid letter, to such member at his/her last known address in which case the notice will be deemed to have been served at the time when the letter containing the same would have been delivered in the ordinary course of post.

BANK ACCOUNT : 18. All sums of money collected shall be handed over to the Secretary/Treasurer who shall pay the same into the bank account of the Federation.

19. The committee may invest any monies not required for the immediate purposes of the Federation, in securities in which the money may, by law, be invested with power from time to time to transpose or realize such investments.

20. Any property purchased by the Federation, shall be vested in the committee for the time being of the Federation.

21. The committee shall, with such consent as is by law required, deal with the property so vested in them by way of sale, mortgage, charge, lease or otherwise, howsoever as directed by the Federation. Such direction shall be by a resolution of the members present at a duly convened meeting of the Federation and when so passed shall in favour of a subsequent purchaser, mortgagee, chargee or grantee, be binding upon all members of the Federation. A certificate purporting to be signed by the Secretary/Treasurer for the time being of the Federation, shall in favour of a purchaser, mortgagee, chargee, leasee or grantee, be conclusive evidence that such direction was duly given.

22. These rules, other than rule 2, may be altered, repealed or added to, by a resolution passed by a three-fourths majority of the members of the Federation who are present at an extraordinary meeting duly convened for that purpose.

23. (a) Annual Report:
The President shall submit a written report annually on the activities and affairs of the Federation at the annual general meeting.

year
payable on
joining the Federation.

(b) All subscriptions shall become due on the first day of January in each
except in the case of new members whose subscriptions become

(c) All entrance fees, subscriptions or other sums of money due to the
Federation are payable to the Secretary/Treasurer of the Federation, or to
any person or persons who may be duly authorized by the committee to
collect the same.

the

(d) Liabilities:
There shall be no personal liability attached to any officer or member of
committee for anything bona fide or intended to be done in pursuance of
any of the objects and powers of the Federation.

(e) Resignations:
Any member wishing to resign from the Federation shall give notice in
writing to the Secretary/Treasurer of the Federation and shall pay all monies
owing to the Federation up to the date of resignation.

24. All disputes with ITU not resolved by mediation or arbitration be referred
to the Court of Arbitration for Sport, Lausanne.