

Minutes of the meeting held 27th of October 2021 at 3.00pm (Local UK)

Members Present	Jamie Gordon (JG), Beth Friberg (BF) Victoria Brumfield (VB)	
World Triathlon Liaison	Antonio Arimany (AA) Adrienne Proseilo (AP)	
Board Liaison	Ian Howard	
	Minutes	Action Points
1) Declaration of Interests		
2) Absent & Apologies Accepted	Narayanaswamy Ramachandran (NR) Boubacar Gaye (BG)	
3) Minutes of the Previous Meeting	The minutes of the previous meeting held on the 20 th of September 2021 having been circulated prior to the meeting we proposed by JG as a true record of the meeting and were passed by those present at the meeting.	
4) Matters Arising	None	
5) Financial Update	<p>AA confirmed that the 2021 Audit Report by the AR&I committee had been passed unanimously by those present and authorised to vote at the 2021 Congress.</p> <p>AA confirmed that the 2022 budget had been passed unanimously by those present and authorised to vote at the 2021 Congress.</p> <p>AA confirmed that he had spoken with our bankers regarding the Covid loan and that this will be repaid shortly now that the IOC money has been received.</p> <p>AP confirmed that third quarter accounts are being finalised and will be issued shortly to members of the committee.</p>	

6) Debriefing from Congress 24 th of October 2021	A discussion ensued with regards to the presentation by the AR&I committee at this years virtual congress and it was agreed that it had proceed as planned and the audit had been passed with generous comments from delegates thanking the committee for their hard work in the preceding period. JG thanked members of the committee along with AA, AP and IH for their hard work, commitment and contribution over the past year.	
7) Discuss the following draft policy documents.	a) Procurement Policy (VB) – VB to distributed a further draft in advance of the meeting and a discussion ensued with regards to the finer points contained. AA and AP are to now proof the document for consistency of titles etc. and that the next draft would be discussed and agreed at the next meeting.	AA, AP & VB ALL
8) Any Other Business	<p>It was agreed that the meeting in December will be face-to-face in the Madrid office December 3rd, 2021 VB to join via video link. AA to book hotel accommodation and our flight times and travel arrangements are to be sent to Alfonso by email at your earliest opportunity alfredo.sanchez@triathlon.org.</p> <p>JG discussed the recent strategy meeting held on the 25th of October by the Chairs of World Triathlon committees and commissions.</p> <p>JG noted that in the forthcoming Strategy Planning meetings, input from the Legal & Constitutional committee together with the AR&I committee, should be sought at an early stage of the formulation of the new strategy, to ensure that the governance, financial, risk and integrity issues given due consideration. AA confirmed that these are important attributes and will be considered in the discussions.</p> <p>BF brought up the subject of which committee should be responsible for World Triathlon policy maintenance and upkeep. AA and IH both agreed given the remit of the AR&I committee that this should come under their umbrellas.</p>	AA / ALL

	The meeting closed at 16.10 pm	
9) Date of Next Meeting	Friday the 3 rd of December 2021 – World Triathlon HQ Madrid. Time tbc. Virtual for those who are unable to make the meeting.	JG to issue Zoom Invite